

## Curdridge Parish Council

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### MINUTES OF THE ANNUAL GENERAL MEETING OF CURDRIDGE PARISH COUNCIL HELD AT 7.00 PM ON THURSDAY 18 MAY 2017 IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE

#### Present:

Cllr K Bundell (Chairman)  
Cllr E Bodger (Vice Chairman)  
Cllr K Bull  
Cllr J Furby  
Cllr L Newton  
(1 Vacancy)

#### In attendance:

Jenny Whittle (Parish Clerk)  
Cllr Vivian Achwal (District Councillor)  
Cllr Roger Bentote (District Councillor)  
PCSO Steph Slater  
2 Members of the public

#### 17.239 To note attendance and apologies for Absence

Apologies had been received from Cllr Kemp.

#### 17.240 Declarations of Interest

Cllr Furby declared an interest in Item 17.256.1.

#### 17.241 To elect a Chair of Curdridge Parish Council for 2017-2018

Cllrs Bodger and Bull nominated Cllr Bundell to be Chair. Cllr Bundell was happy to accept this position, if elected. 4 Members voted in favour, with Cllr Newton .

#### 17.242 To receive the chair's Declaration of Acceptance of Office

The Chair's Declaration of Acceptance of Office was duly signed and received.

#### 17.243 Chair's Statement

The Chair said that he had been the Chair for some time now (since 23 July 2013) and that although he had accepted his election again this year, he would like other Members to consider becoming Chair next year to refresh the role.

#### 17.244 To elect a Vice Chair of Curdridge Parish Council for 2017-2018

Cllrs Bull and Furby nominated Cllr Bodger to be Vice Chair. Cllr Bodger was happy to accept this position, if elected. 4 Members voted in favour, with Cllr Newton abstaining.

#### 17.245 To receive the Vice Chair's Declaration of Acceptance of Office

The Vice Chair's Declaration of Acceptance of Office was duly signed and received.

#### 17.246 Public Session

PCSO Stephanie Slater was in attendance and invited questions.

Cllr Newton advised Steph that Cllrs Vivian Achwal and Roger Bentote had been kind enough to volunteer to act as Speedwatch Volunteers within the parish, on an ad-hoc basis when the Speedwatch Group found themselves short of volunteers. Cllr Newton would be sending their completed forms in due course. Members thanked them for volunteering.

#### 17.247 To appoint members of Planning, Highways and Licensing Committee and to elect Chair and Vice Chair for 2017-2018

Resolved to make no change, with all Parish Councillors being on the Planning Committee and attending meetings when they were able. Cllr Bundell to remain Chair and Cllr Bodger to remain Vice Chair.

**17.248 To receive and agree the Annual Schedule of Meeting Dates of Curdridge Parish Council for 2018 and discuss alternative arrangements to allow the Annual Parish Meetings to be held in isolation of other meetings**

The Clerk had circulated a draft Annual Schedule of Meeting Dates, following the same format as the previous year, although the Annual Parish Meeting date and other April meeting dates needed to be decided.

***Resolved to approve the Annual Schedule of Meeting Dates for 2018, with the APM Meeting being on 5 April 2017 on the rise of a very brief Planning Meeting - to consider only urgent Planning Applications, approve Minutes and note Planning Decisions. The Full Council Meeting would be on 19 April 2017. ACTION: CLERK.***

**17.249 To appoint representatives to parish offices**

17.249.1 Allotment Recreation – Cllr Bundell & Cllr Furby.

17.249.2 Curdridge Parish Council Cemetery – Cllr Bundell & Cllr Furby.

17.249.3 Footpaths/Rights of Way Officer – Cllr Newton.

17.249.4 Minibus – Cllr Kemp & Cllr Newton.

17.249.5 Pond Warden – Cllr Bull and Cllr Newton.

17.249.6 Risk Assessment – Cllr Bodger & Cllr Bull. Clerk to email Risk Assessment to Cllrs Bodger & Bull, to enable site inspections and update of the Risk Assessment (to include the new BT Telephone Box), when due. **ACTION: CLERK/CLLRS BODGER & BULL.**

17.249.7 Transport Representative – Cllr Newton (Anne West attending in her absence)

17.249.8 Tree Wardens – Cllr Kemp and Cllr Newton.

17.249.9 To appoint representatives to any other parish offices arising – there were no matters arising.

**17.250 To appoint representatives to outside bodies**

17.250.1 Affordable Housing – Cllr Bull, Cllr Bundell & Cllr Furby.

17.250.2 Hampshire ALC & WDALC – Cllr Bodger & Cllr Bundell.

17.250.3 Botley to Bishops Waltham Trail – Cllr Newton.

17.250.4 Botley and Curdridge Welfare – Cllr Furby.

17.250.5 County Treasures – it was decided to dissolve this position. Cllr Newton would obtain Cllr Weaver's copy of the schedule of County Treasures to be stored by the Clerk and Members would review this schedule when they needed to recap. **ACTION: CLLR NEWTON.**

17.250.6 Southern Parishes – Cllr Bodger & Cllr Bundell.

17.250.7 Police/PACT – Cllr Bodger (with Cllr Newton attending in his absence)

17.250.8 Reading Room Charity – Cllr Bodger, Cllr Bundell, Cllr Furby.

17.250.9 River Hamble - Hamble River Estuary Partnership – Cllr Kemp (and John Mitchell)

17.250.10 River Hamble – River Hamble Valley Forum – Cllr Kemp & Cllr Newton.

17.250.11 School Liason – Cllr Bodger; Clerk to notify school. **ACTION: CLERK.**

17.250.12 North Whiteley Forum – Cllr Bundell.

17.250.13 To appoint representatives to any other outside bodies arising – there were no matters arising.

**17.251 To review Standing Orders adopted March 2014 (previously circulated)**

***Resolved to make no revisions to the Standing Orders.***

**17.252 To review Curdridge Parish Council's Terms of Reference for the Planning, Highways and Licensing Committee (previously circulated)**

***Resolved to approve the Terms of Reference, subject to the addition of "written" objections in 3.3, line 1 and to add "Any Councillors carrying out site visits for a***

***Planning Application will be responsible for viewing the online objections to avail themselves of this information prior to the meeting” to the end of 3.3. ACTION: CLERK.***

**17.253 To approve Assets Register for Curdridge Parish Council (previously circulated) Resolved to approve the Assets Register, subject to the following additions:**  
***Benches – change from Allotment to Allotment Recreation;***  
***Litter Bins – change to 3 bins and add “2 Allotment Recreation Car Park; 1 Triangle Bus Stop”;***  
***Village Nameplates – add “Curdridge to Bishops Waltham Rd, Curbridge to Burr ridge & Curdridge to Wickham, Botley to Curdridge”;***  
***Annual Grants to be update and include a £1000 Grant to the Lunch Club to support and retain this community group. ACTION: CLERK.***

**17.254 To approve Minutes of Full Council Meeting of 20 April 2017 Resolved to approve the Minutes, as drafted, for signing. ACTION: CHAIR/CLERK.**

**17.255 To receive reports from the County Councillor and District Councillor**

Cllr Achwal & Bentote reported that:

“With two elections in the space of a few weeks it has been a busy time for campaigning but less so for the ‘normal’ day to day matters which affect local people.

Vivian enjoyed a walk of the parish footpaths with Lynne and so got to learn a lot more about Curdridge. Thank you, Lynne.

This morning we were up at the crack of dawn to observe traffic in The Plantation and in particular the school bus. It would seem that the resident’s issue with where the bus stops has been resolved. But our visit did highlight the dangers of a) the width of the road and b) the junction with the main Bishops Waltham Botley Road.

Another matter came to my attention regarding development work at Botley Mill for a carpark. This matter is more complex than normal as it involves two local authorities, Eastleigh and Winchester, not to mention a conservation area and its border with a site of great historic importance. I would welcome parish councillors’ views on this matter.

Vivian noted the grass getting too high at the Pinkmead junction so organised a cut.

Last night the 818th Mayor of Winchester took up the position. David Mclean is the mayor and Frank Pearson his deputy. The retiring mayor, Jane Rutter, gave a very good speech about her year in which she attended well over 500 events including many to local schools and an abseil down The Portsmouth Spinnaker Tower and a wing walk! “

**17.256 Planning Applications received from Winchester City Council for decision/response**

17.256.1 The Coach House Curdridge Lane Curdridge SO32 2BH – Double garage conversion into habitable accommodation and conservatory extension. Case Officer: Curtis Badley. Case No: 17/00758/HOU.

Neighbours spoke to advise Council that they had concerns regarding the fact that the applicants had already started this building work. They had a Deed of Covenant for the Coach House, which limited what could take place and they were taking advice on this document, as local authorities were unable to refer to it. They feel this is over-development of the site and that overlooking is an issue.

Cllr Bodger and Bundell had carried out a site visit. They advised that the building is a double garage, where the side door is intended to become the front door. There was no boundary fence and therefore overlooking may be an issue. The planning application states

conservatory, but it will be more than a conservatory. The conversion is to be used as a dwelling for an elderly member of the family and the applicant advises it will have no separate services. This would be the third dwelling unit created on the site, as another garage was previously converted. The applicant advised that WCC's Planning Officer had indicated that they could not see any obvious objections.

Cllr Furby (also a neighbour) intended to abstain from voting, but wished to make Members aware that there were mature trees with bats nesting near this property and that her pond (less than 200 metres away) hosts toads and Greater Crested Newts.

**Resolved TO OBJECT on the grounds that:**

- **No biodiversity survey has been carried out, even though it is believed that there are mature trees in the immediate vicinity with bats nesting and a neighbour's pond within 200 metres hosts toads and Greater Crested Newts;**
- **An additional dwelling on the site is likely to create additional traffic (at some point in the future) on an already dangerous access/road;**
- **Over-Development - this would create a third dwelling unit on the site, as a previous garage conversion to a dwelling was also permitted;**
- **The description of the development proposed is mis-leading, it states "conservatory extension", but it is more than a conservatory. ACTION: CLERK.**

17.256.2 Joymont Farm Curdridge Lane Curdridge SO32 2BH – Application Reference Number: 12/00547/FUL (Date of Decision: 30/04/2012): Removal of Conditions 1 (Personal and Temporary Consent) and 3 (Restoration). Case Officer: Robert Green. Case No: 17/00789/FUL.

Members had briefly discussed this matter as part of WCC's Traveller Consultation.

**Resolved to vote DO NOT OBJECT, Council supports this site being regularised, subject to no further expansion. ACTION: CLERK.**

#### **17.257 Finance**

17.257.1 To approve the Finance Report dated 18 May 2017, cheque signing & payments. Cllr Bundell queried Hampshire Playing Fields' subscription and the service provided. The Clerk explained that Hampshire Playing Fields provides support in relation to open spaces, with a view to protecting and enhancing them and also provide advice and grants. The Clerk believes this was a good way to support the community. Members agreed.

**Resolved to approve the Finance Report, cheque signing & payments. ACTION: CLERK.**

#### **17.258 Cricketers Pond – to consider quotations for replacement platform, safety barrier and bench and to consider whether Council will seek sponsorship for this project**

Members were keen to await the last couple of quotations sought, to see whether the cost of these improvements could be reduced; item deferred to June/July Full Council Meeting when quotes received. Cllr Bull kindly offered to inspect and ensure that the current facility remained safe in the meantime. **ACTION: CLERK/CLLR BULL.**

#### **17.259 To receive Cllr Cross's resignation and to approve the displaying of the Notice of Casual Vacancy Arising on parish notice boards and the website**

Members were extremely saddened Carol had left the parish council, but understood her need to leave, due to ill health. They noted that the Clerk had written on behalf of Council to thank Carol for all her hard work and effort throughout her term.

**Resolved to approve the display of the Notice of Casual Vacancy Arising and to advertise the Co-Option Vacancy on the parish notices boards and parish website following the deadline (if no objections are received). ACTION: CLERK.**

#### **17.260 Correspondence**

17.260.1 The Leader & Chairman-Elect of Hampshire Council – invites representative and a guest to the Annual County Service on Sunday 18 June at 3.30pm. **Noted.**

17.260.2 HCC re proposed Traffic Management Measures in Boorley Green – notifying of public consultation exhibition on Thursday, 18 May 2017 at Botley Centre between 3pm and 7pm. Consultation will last 6 weeks until Friday, 23 June 2017 available at [www.hants.gov.uk/transportchemes](http://www.hants.gov.uk/transportchemes).

Members requested this item to be added to the Planning Agenda for 1 June to enable Cllr Bodger to draft a consultation response for approval. Once the consultation response had been approved and sent, Members requested the Clerk to then write to HCC to express their disappointment that CPC had not been consulted for local knowledge by the traffic consultancy agency employed by HCC to do the consultation and that CPC has only been sent the public consultation letter on 15 May 2017. **ACTION: CLLR BODGER/CLERK.**

**17.261 To note Parish Clerk's Update Report (previously circulated to Members) – noted.**

**17.262 To receive reports from Parish Councillors**

Fly Tipping & Potholes – Cllr Bundell had been requested to add contact information for reporting Fly Tipping & Potholes in CPC's "contact" details in the newsletter. Members request the Clerk to add this information. **ACTION: CLERK.**

Hedge cutting – Members requested the Clerk to include a request in the parish magazine for householders to ensure their roadside hedges were cut well back from the highways. This would go in the August Newsletter to ensure bird nesting has finished. **ACTION: CLERK.**

Roadside brick entrances and enclosed wooden fences – Members requested the Clerk to write to Julie Pinnock at Winchester City Council to explain that Curdridge Parish Council is taking such a hard stance on roadside brick entrances and enclosed wooden fences (as opposed to post and rail fences), as it had produced a Village Design Statement, which specifically stipulated that roadside brick entrances and enclosed wooden fences were to be avoided to protect the character of the village (and to assist with maintaining highways visibility).

North Whiteley development (lighting) – Cllr Bundell had circulated an update.

**17.263 To move Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**17.264 Planning Enforcement**

The Chair gave a brief update on planning enforcement cases.

The meeting closed at 9.44 pm.