

## Curdridge Parish Council

2 Berkeley Gardens, Hedge End, Southampton, Hampshire, SO30 0QW

Tel: 01489 786557 or mobile 07858 491919

Email: clerk.curdridge@parish.hants.gov.uk



### MINUTES OF THE ANNUAL GENERAL MEETING OF CURDRIDGE PARISH COUNCIL HELD AT 7.00 PM ON THURSDAY 19 MAY 2016 IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE

#### **Present:**

Cllr K Bundell (Chairman)  
Cllr E Bodger (Vice Chairman)  
Cllr C Cross  
Cllr J Furby  
Cllr R Kemp  
Cllr C Weaver

#### **In attendance:**

Jenny Whittle (Parish Clerk)  
Cllr Vivian Achwal  
Cllr Roger Bentote  
Cllr Roger Huxstep  
5 members of public

#### **16.50 To note attendance and apologies for Absence**

Apologies had been received from Cllr Newton.

#### **16.51 Declarations of Interest**

There were no declarations of interest.

#### **16.52 To elect a Chair of Curdridge Parish Council for 2016-2017**

Cllr Furby proposed Cllr Bundell as Chair, Cllr Weaver seconded and Members voted in favour, with Cllr Bundell abstaining.

#### **16.53 To receive the chair's Declaration of Acceptance of Office**

Cllr Bundell's Declaration of Acceptance of Office was signed and received.

#### **16.54 Chair's Statement**

The Chair thanked Members for electing him as Chair and said he looked forward to year ahead.

#### **16.55 To elect a Vice Chair of Curdridge Parish Council for 2016-2017**

Cllr Kemp proposed Cllr Bodger as Vice Chair, Cllr Furby seconded and Members voted in favour, with Cllr Bodger abstaining.

#### **16.56 To receive the Vice Chair's Declaration of Acceptance of Office**

Cllr Bodger's Declaration of Acceptance of Office was signed and received.

#### **16.57 Public Session**

David Furby raised concerns regarding HCC's proposed highways improvements for the Curdridge Lane/Lockhams Road junction and bus stop; although he generally supported the

scheme, he was concerned that HCC's proposal incorporated up to a metre of his land along the whole length of his roadside boundary for a proposed pavement. He advised that this land had protected trees on and so was not suitable for this scheme and he also felt that a pavement was not in keeping with the area. If this project was to proceed it would need revising to allow just a hard standing for the actual bus stop on his land.

A resident of Sherecroft Gardens spoke in relation to item 16.67.2 to request Council to consider working alongside Botley Parish Council to establish whether Botley Mill had obtained planning permission to erect the 2 metre fence on their land (which it is believed is in the Conservation Area) and to establish whether the trees removed in the past had been notified to WCC. The Chair advised that Council would consider this when discussing this item, but advised the resident to ensure that he puts all of his concerns in writing to WCC (which he confirmed he had done).

**16.58 To appoint members of Planning, Highways and Licensing Committee and to elect Chair and Vice Chair for 2016-2017**

***It was resolved that the Planning, Highways and Licensing Committee would consist of all Members, with Cllr Bundell acting as Chair and Cllr Bodger acting as Vice Chair.***

**16.59 To receive and agree the Schedule of Meetings of Curdridge Parish Council for 2017**

***It was resolved to approve the Schedule of Meetings for 2017, as drafted, subject to referring this schedule to the Reading Room Committee, to ensure that meetings would not be relocated too often. ACTION: CLERK.***

**16.60 To appoint representatives to parish offices**

- 16.60.1 Allotment Recreation – Cllr Bundell & Cllr Newton
- 16.60.2 Curdridge Parish Council Cemetery – Cllr Bundell & Cllr Furby
- 16.60.3 Footpaths/Rights of Way Officer – Cllr Cross & Cllr Newton
- 16.60.4 Minibus – Cllr Kemp, Cllr Newton & Cllr Weaver
- 16.60.5 Pond Warden – Cllr Newton
- 16.60.6 CPC Risk Assessment – All Members would be responsible for arranging the annual assessment. The Clerk would search computer for past Risk Assessments to be used as a precedent and this item would then be placed on the next Full Council Agenda. **ACTION: CLERK.**
- 16.60.7 Transport Representative – Cllr Newton (with Anne West acting as Deputy)
- 16.60.8 Tree Wardens - Cllr Kemp and Cllr Newton
- 16.60.9 To appoint representatives to any other parish offices arising – no matters arising.

**16.61 To appoint representatives to outside bodies**

- 16.61.1 Affordable Housing – Cllr Bundell, Cllr Furby, Cllr Newton & Cllr Weaver
- 16.61.2 Association of Parish Councils – Cllr Bodger & Cllr Bundell
- 16.61.3 Botley to Bishops Waltham Trail – Cllr Newton
- 16.61.4 Botley and Curdridge Welfare Trust – Cllr Furby & Cllr Weaver
- 16.61.5 County Treasures – Cllr Weaver
- 16.61.6 Parish Partnership – Cllr Bundell & Cllr Newton
- 16.61.7 Police/PACT – Cllr Kemp, Cllr Newton & Cllr Weaver
- 16.61.8 Reading Room Committee – Cllr Furby (non-voting)
- 16.61.9 River Hamble - Hamble River Estuary Partnership – Cllr Kemp (& John Mitchell)
- 16.61.10 River Hamble – River Hamble Valley Forum - Cllr Kemp & Cllr Newton
- 16.61.11 School Liason – Cllr Bodger
- 16.61.12 Three Parishes Meetings – to be removed as duplicated
- 16.61.13 To appoint representatives to any other outside bodies arising - North Whiteley Forum – Cllr Bundell & Cllr Furby

**16.62 To note Standing Orders adopted March 2014 (previously circulated) – Noted.**

**16.63 To review Curdridge Parish Council's Terms of Reference for the Planning, Highways and Licensing Committee (previously circulated)**

Members discussed concerns raised regarding site visits.

***Resolved that the Clerk would insert the following additional clauses into the Terms of Reference for approval at the next Planning Meeting on 2 June:***

- i) Site visits should (where possible) always be attended by at least two Councillors. Should it be necessary for a lone Councillor to carry out a site visit, they must ensure they only discuss the overall scheme with the Applicants and must not make any recommendations to the applicant or comment on any possible outcomes.***
- ii) Councillors carrying out site visits must not consult with any neighbouring property owners (who are consulted directly by WCC); if choosing to do so Councillors MUST make it very clear to any neighbours that they are acting independently and not as a representative of Curdridge Parish Council.***
- iii) The Planning, Highways & Licensing Committee shall have delegated powers to formally approve the Planning, Highways & Licensing Committee Minutes, as all Council Members are on that Committee. ACTION: CLERK.***

**16.64 To approve Assets Register for Curdridge Parish Council (previously circulated)  
*Resolved to approve the Assets Register for signing by the Chair. ACTION: CHAIR.***

**16.65 To approve the Minutes of Full Council Meeting of 21 April 2016  
*Resolved to approve the Minutes as drafted for signing. ACTION: CHAIR/CLERK.***

**16.66 To receive reports from the County Councillor and District Councillor**

Cllr Vivian Achwal introduced herself and thanked Council for inviting her to this meeting. She advised that she has been a District Councillor and County Councillor in other areas for several years and is looking forward to learning more about the Curdridge Parish.

Cllr Roger Bentote introduced himself and likewise thanked Council for inviting him to this meeting. He advised that this role is new to him, but he likewise is looking forward to working with Curdridge Parish Council.

Cllr Roger Huxstep introduced himself once again and advised that although he is attending Curdridge Parish Council meetings as a District Councillor, he is also a County Councillor and so can also help with County enquiries. He implored everyone present to respond to the County Household Waste Consultation (which Council confirmed it had done); he felt that respondents could skip question 6 and complete question 8, setting out reasons why question 6 had not been completed. He also advised that there had been initial discussions about Hampshire becoming unitary (excluding Portsmouth and Southampton, which are already unitary). However, he pointed out that these discussions were in their infancy.

**16.67 Planning Applications received from Winchester City Council for decision/response**

**16.67.1 High House Netherhill Lane Botley Southampton Hampshire SO32 2BP – Erection of a building to enclose existing swimming pool . Case Officer: Russell Stock. Case No: 16/00716/FUL.**

Cllr Bundell introduced this application and advised that although it would not directly affect any neighbouring properties it was in the open countryside.

**Resolved DO NOT SUPPORT on the grounds that the proposed development is too close to the neighbouring boundary to allow adequate screening to be put in place and is too large to be built within the open countryside. Council requested that WCC ensure the biodiversity statement accords with what is on the ground and also considers inspecting the mature trees on site, with a view to protecting them (to retain the screening currently in place, if it is minded to permit this application. ACTION: CLERK.**

16.67.2 Land forming part of Botley Mills Development Mill Hill Botley Hampshire – Alterations to existing car parking and access arrangement, including works to an existing lightwell to provide for additional parking spaces (west of River Hamble) and change of use of land to the east of the River to provide additional parking spaces (36) and amenity area, including provision of a new bridge over the River to provide access. Case Officer: TBA. Case No: 16/00653/FUL. **(NB – WCC advise this is the same application previously submitted to Eastleigh Borough Council).**

Cllr Bundell introduced this item and informed Members that CPC had been advised that this was a duplication of the previous application submitted to Eastleigh Borough Council and therefore Council's response should be the same. Members also discussed the resident's concerns raised in the public session.

**Resolved that Council would respond to this application as it had previously to Eastleigh Borough Council - “.....Resolved to SUPPORT the application, subject to a substantial planting scheme being implemented to help protect neighbouring properties from loss of visual amenity (particularly reinforcing the screening between Waterford House and the proposed car park at the gate in the fence and around the car park), together with the installation of an attractive flatter/reduced height bridge appropriate to the conservation area, which would reduce light intrusion to neighbouring properties when cars cross over the bridge at night.”**

**Council would also request WCC to ensure that planning had been acquired for the erection of the boundary fence erected on site and for the felling of multiple trees that had taken place in previous years. ACTION: CLERK.**

16.67.3 The Barn Harmsworth Farm Botley Road Curdridge SO30 2HB – Demolition of existing pool building and gym. Extension of dwelling to incorporate enlarged habitable spaces. New garages, pool, gym and ancillary spaces. Construction of tennis court with chain link fencing around. Adaptions to existing entrances. Case Officer: Russell Stock. Case No: 16/00673/FUL.

Cllr Bundell advised that he had spoken to the applicant, who had confirmed that it would be necessary to make some revisions and re-submit this application. This item was therefore deferred.

## **16.68 Finance**

16.68.1 To approve the Finance Report dated 19 May 2016, cheque signing & payments. **Resolved to approve the Finance Report, cheque signing and payments. ACTION: CLERK.**

## **16.69 Allotment Recreation – to receive update and decide action in relation to Open Space Funding balance £420.67 regarding proposals to trial a small Wild Flower Meadow and install CCTV in the car park to deter persistent fly tipping**

Members discussed their concerns regarding security at the car park following incidents of fly tipping and vandalism. However, they felt that the meadow item could not be discussed until Cllr Newton was present.

Cllr Achwal recommended that all crime is reported to the Police so that they can record it and identify “hot spots” for monitoring.

**Resolved to purchase the wireless CCTV camera (in accordance with the quotation provided by Duncan Murray) and arrange for this to be mounted in adjacent trees; Cllr Cross advised her husband would be happy to do this and to change the batteries when required. ACTION: CLERK.**

**Members agreed that the Wild Flower Meadow item should be discussed at the next Full Council Meeting. ACTION: CLERK.**

#### **16.70 Correspondence**

16.70.1 Boorley Green Consortium – Notification that Phase one of residential development at Boorley Green was granted planning consent. **Cllr Bodger advised Members that he is in correspondence with Cllr Humby regarding this matter or the original analysis and summary show the Maddoxford Lane exit as a secondary exit, whereas the approved plans appear to show it as a main exit route. Cllr Bundell had also spoken to Cllr Humby, who has confirmed he will follow this up.**

16.70.2 Eastleigh Borough Council - Notification of Evening inquiry session for Planning Application: O/15/75953 Land at Hedge End North, Winchester Road, Botley, Southampton on Tuesday 24<sup>th</sup> May commencing at 7.30pm at The Ageas Suite, The Ageas Bowl, Botley Road, Southampton, SO30 3XH. Noted – **CPC would not formally send a representative, but Members could attend, should they wish to do so.**

16.70.3 Local Government Boundary Commission – notification of further consultation of Havant and New Forest area, prior to giving final recommendations for the whole of the county, which will now be published on 16 August 2016. **Noted.**

16.70.4 NALC – regarding CPRE’s request for Housing and Planning Bill: Consideration of Amendments Briefing on the Neighbourhood Right of Appeal amendment.

16.70.5 WCC - regarding changes to the housing development partner for HARAHA (Hampshire Alliance for Rural Affordable Housing). **Noted.**

16.70.6 WCC – notification that M&S Energy Community Energy Fund is open for applications. **Members requested the Clerk to forward this information to the Reading Room Committee. ACTION: CLERK.**

16.70.7 Hampshire ALC - Advice on Future Changes to Data Protection. **Noted**

16.70.8 HCC – notice of withdrawal of application for Riverside Boatyard, Blundell Lane, Bursledon SO31 1AA - Pontoon works including additional pontoons. **Noted.**

16.70.9 Network Rail response to CPC request for repair to crack in roadside bridge at Botley Railway Station, confirming their structures engineer has also identified these cracks and they will be giving their contractor a remit to carry out repairs. **Noted.**

**16.71 To note Parish Clerk’s Update Report (previously circulated to Members) – Noted.**

#### **16.72 To receive reports from Parish Councillors**

Junction Curdridge Lane/Lockhams Road – Cllr Furby confirmed that she and her husband would be happy for the road works at the junction to be implemented as shown on the plans and for a hard standing/refuge to also be placed on their land, but not for the proposed pavement to be implemented on their land.

**Cllr Furby will liaise with Cllr Humby and establish a scheme that she and her husband would find acceptable and this item would then be placed on the Agenda for the next Planning Meeting on 2 June 2016 for discussion/approval. ACTION: CLLR FURBY/CLERK.**

Hamble River Valley Forum – Cllr Kemp requested that an item be added to the next Planning Agenda regarding this forum and their recommendation to update the Definitive Footpaths Map. **ACTION: CLERK.**

Footpath to Durley Mills – please could the Clerk notify HCC Rights of Way that there were now some more trees that had fallen and blocked this footpath. **ACTION: CLERK.**

Village Gates – the Clerk confirmed this item had been deferred to the next Planning Meeting when Cllr Newton would be present. **ACTION: CLERK.**

Allotment Recreation Fencing – Duncan Murray had asked for it to be noted what a good job John Clements had done in repairing the allotment fence.

### **16.73 To move Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

### **16.74 Planning Enforcement**

Enforcement matters were discussed.

**The meeting closed at 9.50 pm.**