

Curdridge Parish Council

2 Berkeley Gardens, Hedge End, Southampton, Hampshire, SO30 0QW

Tel: 01489 786557 or mobile 07858 491919

Email: clerk@curdridge-pc.org.uk



**MINUTES OF THE ANNUAL GENERAL MEETING OF CURDRIDGE
PARISH COUNCIL HELD AT 7.00 PM ON THURSDAY 19 MAY 2022
IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE**

Present:

Cllr Eric Bodger (Chairman)

Cllr Larry Burden

Cllr Jonathan Carkeet

Cllr Paul Haskins

Cllr Philip Hedger

Cllr Lynne Newton

Cllr Sian Townsend

In attendance:

Jenny Whittle (Parish Council Manager - PCM)

Dave Thorne – new CPC Speed Limit Reminder controller

Cllr Anne Small (District Councillor)

2 members of the public

22.106 To formally note Curdridge Parish Council's uncontested parish election result and to receive Declarations of Acceptance of Office from incoming Parish Councillors, Cllr Jonathan Carkeet and Cllr Philip Hedger and remaining Councillors

The Chair formally welcomed Cllr Carkeet and Cllr Hedger. All Declarations of Acceptance had been signed prior to the meeting. The Chair also welcomed new District Councillor, Anne Small.

22.107 To note attendance and apologies for Absence

Apologies had been received from County Councillor Hugh Lumby and District Councillor Vivian Achwal.

22.108 Declarations of Interest

There were no declarations of interest.

22.109 To elect a Chair of Curdridge Parish Council for 2022-2023

Cllr Townsend nominated Cllr Bodger to be Chair, Cllr Newton seconded.

Resolved unanimously to elect Cllr Bodger as Chairman for 2022-2023.

22.110 To receive the Chair's Declaration of Acceptance of Office

The Chair's Declaration of Acceptance of Office was signed.

22.111 Chair's Statement

The Chair said Council had a productive year carrying out several improvement projects at the Allotment Recreation, including re-surfacing the car park, installing a new shed, new fencing and gate and planting 3 Oak trees for the Queen's Green Canopy initiative. Tree safety and improvement works had also been carried out at the Cricketers Pond, including extending the picket fencing to protect the wildlife. Council had also been heavily involved with the proposed Affordable Housing Project next to St Peters Close and had recently attending the ground breaking meeting on site with all agencies involved. Once the development is completed

(estimated to be late Summer 2023), WCC will allocate the housing to people with a close connection to the parish.

Sadly the recent storm damaged Council's new Speed Limit Reminder Sign on Botley Road, so this is being replaced and Council is also purchasing an additional sign.

He advised that several other improvement projects are planned at the Allotment Recreation and Cemetery later this year, as well as the removal of the jetty at the Parish Quay, as it has become dangerous with several slats having to be repaired by Council and the pub in the last year; insurers advise the jetty also cannot be fully insured by Council (as it is on land owned by the brewery and not Council) and the brewery did not want to adopt it for a peppercorn.

He said that there were lots of challenges ahead for Council, particularly the North Whiteley Boundary Review, which is still awaiting the public consultation process and also the outcome of WCC's Local Plan SHEELA submissions consultation; he hoped that the PUSH scheme would not force additional development on Curdridge parish.

22.112 To elect a Vice Chair of Curdridge Parish Council for 2022-2023

Cllr Townsend nominated Cllr Haskins to be Vice Chair, Cllr Newton seconded.

Resolved unanimously to elect Cllr Haskins as Vice Chairman for 2022-2023.

22.113 To receive the Vice Chair's Declaration of Acceptance of Office

To be signed ASAP. **ACTION: PCM.**

22.114 Public Session

There were no matters arising.

22.115 To appoint members of Planning, Highways and Licensing Committee and to elect Chair and Vice Chair for 2022-2023

Resolved all Members will be on the Planning, Highways and Licensing Committee and that Cllr Bodger will be Chair and Cllr Townsend will be Vice Chair.

22.116 To receive and agree the Annual Schedule of Meeting Dates of Curdridge Parish Council for 2023 (and to review meeting arrangements if applicable)

Resolved to approve the Annual Schedule of Meeting Dates for 2023. ACTION: PCM.

22.117 To appoint representatives to parish offices

22.117.1 Allotment Recreation - Cllr Newton and Cllr Townsend

22.117.2 Curdridge Parish Council Cemetery – Cllr Bodger, Cllr Burden, Cllr Newton and Cllr Townsend.

22.117.3 Footpaths/Rights of Way Officer – Cllr Haskins and Cllr Newton.

22.117.4 Pond Warden – Cllr Burden and Cllr Haskins.

22.117.5 Risk Assessment – All Parish Councillors & Parish Council Manager.

22.117.6 Transport Representative – Cllr Burden & Councillor Newton.

22.117.7 Tree Wardens – Cllr Burden and Cllr Newton.

22.117.8 To appoint representatives to any other parish offices arising. **Not applicable.**

22.118 To appoint representatives to outside bodies

22.118.1 Affordable Housing – Cllr Bodger and Cllr Carkeet.

22.118.2 Hampshire Association of Local Councils – Cllr Bodger and Cllr Haskins.

22.118.3 Botley to Bishops Waltham Trail – Cllr Carkeet and Cllr Newton.

22.118.4 Botley and Curdridge Welfare – currently no Councillor representation required.

22.118.5 Southern Parishes – Cllr Bodger, Cllr Burden and Cllr Hedger (with Cllr Newton also offering advice in her areas of expertise when required).

22.118.6 Police/PACT – Cllr Hedger and Cllr Newton.

22.118.7 Reading Room – Cllr Bodger and Cllr Burden. **The Chair recommended that as many Members as possible attend Reading Room meetings to support the charity. Cllr Haskins queried whether Council could discuss managing the Reading Rooms, due to public complaints about the disrepair of facilities. The Chair advised that the Reading Room Charity manages the Reading Room, but Council could discuss the possibility of having more involvement under Exempt Business at a future meeting. PCM to place on Agenda for 23 June 2022 under Exempt Business. ACTION: PCM.**

22.118.8 River Hamble - Hamble River Estuary Partnership – currently John Mitchell (when required).

22.118.9 River Hamble – River Hamble Valley Forum – this forum was dissolved; Cllr Newton continuing to attend informal group meetings.

22.118.10 School Liaison – Cllr Townsend.

22.118.11 North Whiteley Forum – Cllr Bodger, with Cllr Burden acting as deputy in his absence.

22.118.12 To appoint representatives to any other outside bodies arising. **Not applicable.**

22.119 To receive reports from the County Councillor and District Councillor

The County and District Councillors had sent their apologies and so had made reports to the last Full Council Meeting.

22.120 To review Council's Standing Orders (previously circulated)

Resolved to approve the Standing Orders, subject to the removal of all square brackets remaining throughout the document. ACTION: PCM.

22.121 To review Finance Regulations (previously circulated)

Resolved to approve the Finance Regulations without any revisions.

22.122 To review Curdridge Parish Council's Terms of Reference for the Planning, Highways and Licensing Committee (previously circulated)

Resolved to approve the Planning, Highways & Licensing Committee Terms of Reference without any revisions.

22.123 To approve Assets Register for Curdridge Parish Council (previously circulated)

Resolved:

- i) PCM to write to Legal Department, Winchester City Council to ensure that the Licence in favour of Council for the use of WCC land for the bus shelter at St Peters Close is formally extended from the 25 June 2023. ACTION: PCM;***
- ii) PCM to send Cllr Carkeet the Office Copy Plan for the Parish Quay, as he would like Council to consider breaking the Licence to 22 March 2032 because he feels pedestrian access only for the public is insufficient. Cllr Carkeet will instruct the PCM to place this item on the Agenda if he still wishes Council to consider this once he has seen the plan. ACTION: PCM;***
- iii) approve the Assets Register, subject to updating Annual Grants to £400 to Curdridge Parochial Church Council to support the Newsletter and £2,500 for the Reading Rooms. ACTION: PCM.***

22.124 To approve Minutes of Full Council Meeting of 5 May 2022

Resolved to approve the Full Council Minutes of 5 May 2022. ACTION: PCM.

22.125 Planning Applications received from Winchester City Council for decision/response

There are no new planning applications during this period.

22.126 Finance

22.126.1 To approve the Finance Report dated 19 May 2022, cheque signing & payments.

Resolved to approve the Finance Report, cheque signing and payments. ACTION: PCM.

22.126.2 To ratify Council's decision to now order two speed limit reminder signs with battery and solar power capabilities, two solar panels and an upgrade to lithium batteries for both signs.

Resolved to ratify Council's decision to increase Council's order to 2 Speed Limit Reminder Signs, 2 Solar Panels, 2 upgrades to Lithium Batteries and accessories at a total cost of £7730 plus VAT. Council to review possible sale of existing Elancity solar panel once the insurance claim for the damaged speed limit reminder sign has been resolved. ACTION: PCM.

22.126.3 Curdridge Primary School – Grant Application for £360 (for funding for their Queen's Platinum Jubilee celebration for the children, together with purchasing a small souvenir for each child).

Members discussed this application and were keen to support the school to ensure it remained open for future generations.

Resolved to make a grant donation of £360. ACTION: PCM.

Members also discussed the fact that Council had really wanted to send each household in the parish a Platinum Jubilee Souvenir Post Card (to benefit all residents), but had been unable to find any suitable photographs; Members will keep trying. Miles Willshire had also made enquiries about grant funding for a church event and had been sent a Grant Application, but has not returned it. Cllr Small said she would chase him.

22.126.4 Parish Quay (wooden jetty removal) – to approve quotation for the removal of the wooden jetty.

Members discussed this item and were keen to get the jetty removed ASAP.

Resolved to approve the quotation obtained from Smith Construction (who had been the most competitive contractor for a previous parish project) in the sum of £700 plus VAT. PCM will liaise with Smith Construction and the Environment Agency to get the jetty removed in accordance with the various conditions of the Permit ASAP. ACTION: PCM.

22.127 Correspondence

22.127.1 Winchester City Council - Resilient Community Funding Reminder. **Noted.**

22.127.2 Hampshire ALC Newsletter. **Noted.**

22.127.3 Winchester Climate Action Network – invite to attend an online update meeting (previously circulated to Members). **Noted; Councillors to attend if they are able.**

22.127.4 Winchester City Council - Crowdfund Winchester Call for Projects - Launches Today. **Noted.**

22.127.5 Hampshire Passenger Transport Forums – notification that two Hampshire wide Passenger Transport Forums (held via Microsoft Teams) will take place on the following dates:

- Thursday 9th June 9.30-11.30am and
- Monday 13th June 10am-12 noon **Noted.**

22.127.6 Hampshire County Council Newsletter (including Pack a picnic and join the Big Lunch Jubilee celebrations article). **Noted.**

22.127.7 Winchester City Council - District Wide Energy Efficiency Measures - Warmer Homes Consortium. **Noted.**

22.127.8 Winchester City Council - 19/00122/PTH- Footpath Diversion Order- Footpath 719B Whiteley. **Noted.**

22.128 To note Parish Clerk's Update Report (previously circulated to Members) – Noted.

22.129 To receive reports from Parish Councillors

Ukraine War – Cllr Townsend updated Members that there was a Ukraine child currently being supported by Curdrige Primary School. Members were pleased to hear this.

Cricketers Pub Planning – Cllr Townsend advised that a revised application had been submitted to WCC by the landlords. PCM advised this application was on the next Agenda.

Parish/Neighbourhood Plan – Cllr Carkeet enquired whether Council had done a plan. The Chair advised that a Village Design Statement had been drawn up years ago. He advised that Council had consulted the public about a Parish/Neighbourhood Plan being prepared by the community (as parish councils do not prepare these), but no residents came forward to volunteer. Very few consultations forms had been returned, but the volume of speeding traffic through the village was the main concern. The Southern Parishes Group understands a Neighbourhood Plan can cover several parishes, but only one parish can own it, so this may not be an option.

Planning/CIL Funding – Cllr Carkeet feels Council should monitor development within the parish, to ensure that it receives adequate CIL funding. The Chair and PCM advised that WCC are always very amenable to CIL funding applications within the parish, as Council has made very few, having budgeted sufficiently for proposed projects via precept funding. However, Council has investigated and provided relevant CIL funding and other grant information to the Reading Room Charity and encouraged them to particularly apply for CIL funding to enable them to replace their play area and carry out renovations to the building.

Communication Strategy – Cllr Carkeet queried how the parish council communicates with residents. The PCM advised that Council has a website and prepares monthly newsletter articles to update residents in the parish magazine. Council also prepares a bi-annual newsletter which is delivered to all residents by Councillors (by hand), as not all residents receive the parish magazine. Cllr Carkett queried whether Council should have a Facebook page; the Chair advised that the PCM works very few part time, so would not be able to manage this. Cllr Carkett queried whether parishioners could go on a mailing list to receive the monthly newsletter articles by email. It was agreed to add this item to the Agenda for 23 June 2022 to enable a detailed discussion. **ACTION: PCM.**

Cricketers Pond – Cllr Newton advised that the trees had now been significantly reduced in height (away from the electricity cables for safety purposes), but some branches had fallen into the pond which needed to be retrieved, so they do not pollute the pond. Cllr Haskins volunteered to help Cllr Newton with this task. **ACTION: CLLR NEWTON/CLLR HASKINS.**

Southern Parishes – Cllr Bodger advised Members that he had recently attended a meeting at which SHEELA consultation responses were discussed, with a view to parishes sharing information.

THE MEETING CLOSED AT 8.39 PM.