

Curdridge Parish Council

2 Berkeley Gardens, Hedge End, Southampton, Hampshire, SO30 0QW

Tel: 01489 786557 or mobile 07858 491919

Email: clerk@curdridge-pc.org.uk



MINUTES OF THE ANNUAL GENERAL MEETING OF CURDRIDGE PARISH COUNCIL HELD ON THE RISING OF THE ANNUAL PARISH MEETING TO BE HELD AT 6.30 PM ON THURSDAY 6 MAY 2021 AS AN ONLINE ZOOM MEETING DUE TO THE CORONAVIRUS LOCKDOWN.

In attendance:

Cllr Eric Bodger (acting as Chair)

Cllr Larry Burden

Cllr Rory Kemp

Cllr Lynne Newton

Cllr Townsend

Cllr Wallin

Jenny Whittle (Parish Council Manager)

Kevan Bundell

One other unidentified member of the public

21.111 To note attendance and apologies for Absence

Apologies had been received from Cllr Caister and the County and District Councillors.

21.112 DECLARATIONS of Interest

There were no declarations of interest.

21.113 TO elect a Chair of Curdridge Parish Council for 2021-2022

The Parish Council Manager introduced this item and requested Members to notify of their nominee(s).

Cllr Townsend nominated Cllr Bodger to be Chair, Cllr Newton seconded.

Resolved unanimously to elect Cllr Bodger as Chairman for 2021-2022.

21.114 TO receive the chair's Declaration of Acceptance of Office

The Chair declared that he was happy to accept this position and would sign the Declaration of Acceptance of Office as soon as possible.

21.115 CHAIR'S Statement

The Chair advised he would not make a Statement on this occasion, as he had given a report at the Annual Assembly prior to this meeting, which would be used again for his report for this meeting.

21.116 To elect a Vice Chair of Curdridge Parish Council for 2021-2022

Cllr Townsend nominated Cllr Wallin to be Vice Chair, Cllr Newton seconded.

Resolved unanimously to elect Cllr Wallin as Vice Chairman for 2021-2022. Members agreed that if both Cllr Bodger and Cllr Wallin were unable to attend meetings that Cllr Townsend would continue to Chair on behalf of Council, as is currently the case.

21.117 To receive the Vice Chair's Declaration of Acceptance of Office

Cllr Wallin thanked Members for electing him as Vice Chairman again. He had enjoyed the current year and looked forward to helping the Council further during the next year.

21.118 PUBLIC Session

Kevan Bundell thanked Council for agreeing to work with Whiteley Town Council to ensure that the North Whiteley Development is adopted by Whiteley Town Council, as was originally intended.

Members had agreed this item would be on the next Full Council Agenda on 3 June 2021 to discuss the way forward with the newsletter. In the meantime, it was agreed that the Parish Council Manager would liaise with Whiteley Town Council to update them and obtain any observations they may wish to raise. **ACTION: PCM.**

21.119 To appoint members of Planning, Highways and Licensing Committee and to elect Chair and Vice Chair for 2021-2022

Resolved that all Members would be on the Planning, Highways and Licensing Committee, with Cllr Bodger acting as Chair and Cllr Townsend acting as Vice Chair, although this Committee will only be necessary outside of Full Council Meetings (as Planning Applications are now dealt with at Full Council).

21.120 TO receive and agree the Annual Schedule of Meeting Dates of Curdridge Parish Council for 2021 (and to review meeting arrangements if applicable)

The PCM advised Members that this item was placed on the Agenda to ensure that any new Council (if applicable) has an option to review meeting timings.

Resolved that Members were still happy with the current schedule of meetings.

21.121 To appoint representatives to parish offices

21.121.1 Allotment Recreation – Cllr Newton and Cllr Townsend.

21.121.2 Curdridge Parish Council Cemetery – Cllr Bodger, Cllr Kemp, Cllr Newton and Cllr Townsend.

21.121.3 Footpaths/Rights of Way Officer – Cllr Newton and Cllr Wallin.

21.121.4 Pond Warden – Cllr Burden and Cllr Kemp.

21.121.5 Risk Assessment – All Parish Councillors & Parish Council Manager. It was noted that a Risk Assessment would need to be arranged as soon as lockdown measures were eased further. **ACTION: PCM.**

21.121.6 Transport Representative – Cllr Burden & Councillor Newton.

21.121.7 Tree Wardens – Cllr Burden, Cllr Kemp and Cllr Newton.

21.121.8 To appoint representatives to any other parish offices arising. **None arose.**

20.122 To appoint representatives to outside bodies

21.122.1 Affordable Housing – Cllr Bodger.

21.122.2 Hampshire Association of Local Councils – Cllr Bodger and Cllr Kemp.

21.122.3 Botley to Bishops Waltham Trail – Cllr Newton and Cllr Wallin.

21.122.4 Botley and Curdridge Welfare – Council would write to the Botley and Curdridge Welfare Trust to enquire whether they would still like a Council representative. **ACTION: PCM.**

21.122.5 Southern Parishes – Cllr Bodger, Cllr Burden (and Cllr Kemp when required with Cllr Newton also offering advice in her areas of expertise).

21.122.6 Police/PACT – Cllr Kemp and Cllr Newton.

21.122.7 Reading Room Committee – Cllr Bodger and Cllr Burden. It was noted that Cllr Townsend would also approach the Reading Room Committee to see if she could go on the committee.

21.122.8 River Hamble - Hamble River Estuary Partnership – Cllr Kemp.

21.122.9 River Hamble – River Hamble Valley Forum – it was noted that this forum had been dissolved. Cllr Newton advised that a more informal group was being created for the River Hamble and she would keep Council informed.

21.122.10 School Liaison – Cllr Townsend.

21.122.11 North Whiteley Forum – Cllr Bodger, with Cllr Burden acting as deputy in his absence.

21.122.12 To appoint representatives to any other outside bodies arising. **None arose.**

21.123 To receive written reports from the County Councillor and District Councillors (if applicable, due to the current election process)

There were no reports due to the election process.

**21.124 To review Council's Standing Orders (previously circulated)
*Resolved to retain the current Standing Orders unchanged.***

**21.125 To review Finance Regulations (previously circulated)
*Resolved to retain the current Finance Regulations unchanged.***

**21.126 To review Curdridge Parish Council's Terms of Reference for the Planning, Highways and Licensing Committee (previously circulated)
*Resolved to retain the current Terms of Reference unchanged.***

21.127 TO approve Assets Register for Curdridge Parish Council (previously circulated)
The PCM advised Members that she updates the Assets Register continually with new purchases made throughout the year and double checks this against the finance accounts at the end of the finance year prior to this meeting.
Resolved to approve the current Assets Register, subject to amendment when required.
ACTION: PCM.

**21.128 To approve Minutes of Full Council Meeting of 15 April 2021
*Resolved to approve the Minutes of 15 April 2021. ACTION: PCM.***

21.129 Planning Applications received from Winchester City Council for decision/response

21.129.1 North Whiteley Urban Extension Botley Road Curbridge Hampshire - Reserved Matters Application for the public open space at Hangman's Copse and Sawpit Copse. Case Officer: Simon Avery. Case No: 21/01016/REM.

Members discussed this application.

Resolved to MAKE NO COMMENT.

21.130 Planning Decisions and Appeals notified by Winchester City Council/HCC - to be noted

21.130.1 Botley MOT Centre Bottings Industrial Estate Hillsons Road Curdridge Southampton Hampshire SO30 2DY - Change of use of a building B2 to Sui Generis use as an MOT testing station; re-siting of existing portacabin. Case Officer: Marge Ballinger. Case No: 21/00146/FUL. ***PERMITTED. Noted.***

21.131 Finance

21.131.1 To approve the Finance Report dated 6 May 2021, cheque signing & payments.

The PCM advised that she had been unable to do the Finance Report bank reconciliation, as the bank statement had not been received prior to this meeting. However, the payments for the month had been incorporated.

Resolved to approve the Finance Report payments for 6 May 2021, it was agreed that the PCM would circulate the finalised report once the bank statement is received; Council will ratify this at the next meeting. ACTION: PCM.

21.132 Correspondence

21.132.1 Botley to Bishops Waltham Bridleway Group – Slide Presentation from Full Council Meeting 15 April presentation. **Noted.** Kevan Bundell asked whether residents moving shortly would affect the plan. Cllr Newton advised that HCC owned the land and had approved the plan.

21.132.2 Hampshire & Isle of Wight Wildlife Trust – annual subscribers update report. **Noted; the PCM would circulate this email again. ACTION: PCM.**

21.132.3 Arcadis - hoping to be able to support a scheme locally to improve biodiversity, to contribute to biodiversity net gain. Is this something that Council would be interested in working with them on? **Members asked the PCM to respond to advise that if Arcadis could identify anything within the parish that would be beneficial to the community then Council would support this initiative. ACTION: PCM.**

21.132.4 North Whiteley Implementation Officer, WCC – notifying of M27 Junction 9 & Whiteley Way - Night works and temporary road closures. **Noted.**

21.132.5 WCC – notifying of new grant support to help businesses adapt to Covid-19. **Noted.**

21.133 To note Parish Clerk's Update Report (previously circulated to Members)

The PCM advised that her report contained several items where she was waiting for the lockdown to be lifted prior to writing, but she would now do these items ASAP. She advised that Kevin Bull had completed the emergency water works at the Cricketers Pond and she was very grateful to him for doing this. Members said they were also grateful and reiterated that a newsletter article should be done if Lynne can get Kevin's approval. **ACTION: PCM/CLLR BODGER**

21.134 To receive reports from Parish Councillors

Cricketers Pub (proposed new bus stop) – Cllr Burden advised that there had been a gas leak at the pub, and he had visited and advised them Council would be writing to them shortly to arrange a site meeting, to liaise further with HCC on this matter. **ACTION: PCM.**

Botley Road B3034 (fly tipping) – Cllr Newton advised that the bed base was still there. The PCM will chase HCC. **ACTION: PCM.**

Highways (Village Gates) – Cllr Newton advised that Rob had done his first clean of the gates and had reported that the one on Wickham Road is damaged and that several of the picket tops were missing. The PCM advised that Kevan Bundell (the former Chairman, who was in attendance) was kindly storing all the spares on behalf of Council, as well as the parish flags etc. It was agreed that Cllr Bodger would visit Kevan Bundell and collect all the bits to now be stored in the new parish steel shed. Cllr Newton would ask Rob is he could repair the broken gate when next doing the cleaning and count and advise Council how many picket tops were missing, so that the PCM can order more. **ACTION: CLLR BODGER/CLLR NEWTON/PCM.**

Botley Road/Wickham Road (replacement of broken drain covers) – Cllr Wallin advised that all the broken drains had been marked for repair, but more had broken in the meantime, which would probably be identified when they carried out the repairs.

Reading Room Playground – Cllr Townsend asked Cllr Burden whether he could place pressure on the committee to make safety repairs to the play area, as several areas of matting were lifting and were a trip hazard. Cllr Burden said he would raise this with Ian Hine the Co-Ordinator and would also chase him to make grant funding applications to repair/replace play equipment. Cllr Townsend advised that therefore she would like to join the committee and would contact them to see if this were possible. **ACTION: CLLR BURDEN.**

Parish Newsletter to all parishioners – Cllr Kemp advised that when Council and Whiteley Town Council had finalised the proposed newsletter to all residents he would be happy to assist with delivering it to all residents. Members felt that Whiteley Town Council would probably be happy to deliver the newsletter to new North Whiteley residents, as they were keen to introduce themselves.

21.135 To move Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

21.136 Planning Enforcement

Enforcement cases were discussed.

The meeting closed at 7.58 pm.