

Curdridge Parish Council

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**MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH
COUNCIL HELD AT 7.30 PM ON THURSDAY 16 NOVEMBER 2023
IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE**

Present:

Cllr Eric Bodger (Chairman)

Cllr Larry Burden

Cllr Jonathan Carkeet

Cllr Paul Haskins

Cllr Philip Hedger

Cllr Lynne Newton

Cllr Sian Townsend

In attendance:

Jenny Whittle (Parish Council Manager - PCM)

Cllr Anne Small (District Councillor)

Public Session

There were no members of the public present.

23.234 Apologies for Absence

Apologies had been received from Cllr Lumby who had to leave prior to the start of the meeting due to the later start time (to allow CPC Members to attend the Silverlake consultation event first).

23.235 Declarations of Interest

Cllr Carkeet declared a non-pecuniary interest in item 23.239.2.

23.236 To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative, if applicable (usually given at the end of each month)

Members noted the reports to Councillors previously circulated.

23.237 To approve the Minutes of Full Council Meeting on 19 October 2023

Resolved to approve the Full Council Minutes of 19 October 2023. ACTION: CHAIR/PCM.

23.238 To approve the Minutes of Planning, Highways & Licensing Meeting on 2 November 2023

Resolved to approve the Planning, Highways & Licensing Committee Minutes of 2 November 2023. ACTION: CHAIR/PCM.

23.239 Planning Applications received from Winchester City Council, Hampshire County Council, Eastleigh Borough Council or River Hamble Harbour Authority for decision/response

23.239.1 Fairthorne Grange Farm Botley Road Curbridge Southampton Hampshire SO30 2HB - Re-profiling and landscaping works with Site Drainage improvements to allow increased equine use of land. Case Officer: Liz Young. Case No: 23/02377/FUL.

Members discussed this application and raised concerns about the number of HGV traffic movements quoted within the application and adverse impact.

Resolved TO OBJECT on the grounds of adverse traffic impact and the possible associated risk to the protected building on site. ACTION: PCM.

23.239.2 Beech Tree Calcot Lane Curdridge Southampton Hampshire SO32 2BN – Change of use of redundant stable block to holiday residential occupation. Case Officer: Liz Young. Case No: 23/02422/FUL.

Members discuss this application as an urgent application due to the deadline for consultation responses. They felt that a lot of their concerns regarding historical planning applications for this building still applied.

Resolved TO OBJECT based on the very poor access to the site, which is not appropriate for residential use, especially as there is no right turn; this access is dangerous for regular users with a good local knowledge, so would be extremely hazardous for holiday makers who will generally not be familiar with this road at all. In addition (per previous objections) Council believes this building is not suitable for conversion to domestic use as it will require an excessive amount of conversion work.

23.239.3 Calcot Calcot Lane Curdridge Southampton Hampshire SO32 2BN - Conversion of existing ground floor garages into annexe accommodation. Case Officer: Cameron Finch. Case No. 23/02444/HOU.

Members discuss this application as an urgent application due to the deadline for consultation responses.

RESOLVED DO NOT OBJECT, subject to WCC ensuring that a condition is attached to any permission granted to ensure that the proposed annexe cannot be converted into a separate domestic dwelling/living accommodation in future. ACTION: PCM.

23.240 Planning Decisions and Appeals notified by Winchester City Council/HCC - to be noted

23.240.1 The Hollies Curdridge Lane Curdridge Southampton Hampshire SO32 2BH -

Change of use of land to accommodate three shepherd's huts, package treatment plant and three car parking spaces. Case Officer: Liz Young. Case No: 23/00999/FUL. **PERMITTED. NOTED.**

23.240.2 Jasmine Cottage Hillside Kitnocks Hill Curdridge Southampton Hampshire - The proposed extension and refurbishment of an existing early 20th century, detached, four-bedroom dwelling with a detached double garage to include the demolition of existing extensions on all sides, the internal reconfiguration of the main dwelling, the addition of both single-storey extension and two-storey extensions, and the addition of an annexe to the existing double garage. Case Officer: Cameron Finch. Case No: 23/02031/HOU. **PERMITTED. NOTED.**

23.240.3 Land Opposite Lockhams Hill Lockhams Road Curdridge Hampshire - Erection of 7 Affordable Homes with private amenity space, off-road parking, and associated works. Case Officer: Rose Chapman. Case No: 23/02098/FUL. **REFUSED. NOTED.**

23.241 Finance

23.241.1 To approve Finance Report dated 16 November 2023 and cheque signing & payments

The PCM explained that her salary amount was substantially higher this month because the NJC Payscales 2023-2024 had finally been approved and the increase had to be backdated. She also highlighted that during her recent staffing appraisal Cllrs Bodger and Hedger had raised concerns that she had not historically been claiming for a large percentage of overtime worked or the majority of travel expenses; they requested her to ensure that she claims properly for overtime and travel prior to her leaving the Council following the internal audit in May 2024. Consequently, she is also claiming for untaken leave during the Covid Lockdown period as she had continued working throughout, including arranging online meetings and working overtime to oversee Council's volunteer Covid support group (which had carried out smaller tasks for vulnerable residents) and referrals of larger tasks to the relevant supporting authorities. However, she pointed out that her overtime requirements had decreased significantly once the Covid Pandemic had ended and Council had resolved to reduce from having two Full Council Meetings per month to one. The handover of the large North Whiteley

Development to Whiteley Town Council had also vastly decreased her workload. She informed Members that although she would be working overtime up to her finish date to file historical emails, update records and prepare detailed handover notes for the incoming Parish Council Manager she felt confident the reduced workload would allow for the incoming PCM to continue working 16 hour per week and overtime when required (especially if the parish website maintenance is no longer the PCM's responsibility in future).

Members thanked the PCM for her update and noted this information.

Resolved to approve the Finance Report dated 16 November and cheque signing and payments. ACTION: PCM.

23.241.2 To receive the initial draft Budget 2024-2025 for consideration by Members prior to discussing/approving at a future Full Council Meeting

Cllr Carkeet noted this was an initial draft form but said he would like to see the precept kept down as much as possible during the current financial climate. The PCM advised that the draft budget was very generous on some items such as staffing and projects but could be reduced once Members had decided on their future staffing and budget requirements, which would keep the precept down. Members would liaise regarding future staffing requirements and desired parish projects to establish if Council could use some ear-marked reserves.

23.241.3 Cricketers Pond Renovation – to discuss final details for County Councillor Grant Application, particularly regarding duck house specification and quotation (if available)

This item was discussed, and Members thanked the working party for all their hard work on this project to date.

Resolved that the PCM would make a County Council Grant Application for £1,000 represented by the items included in her finance report setting out spends to date, as well as a replacement duck house in the sum of £400 and timber to reinforce the East roadside bank in the sum of £100. ACTION: PCM.

23.227.4 St Peters Church Grant Application (Parish Magazine) – £500

Resolved to make a grant donation in the sum of £500. ACTION: PCM.

23.228 Correspondence & Telecommunications

23.242.1 Winchester City Council - enforcement appeal decision for Land at Greenclose also known as Lower Parklands - APP/L1765/C/22/3313363, APP/L1765/C/22/3313365 and APP/L1765/C/22/3313452. **Noted.**

23.242.2 Citizens Advice Winchester District - Outreach Programme. **Noted.**

23.242.3 HCC Newsletters. **Noted.**

23.242.4 Police and Crime Commissioner Newsletter. **Noted.**

23.242.5 Citizens Advice Winchester District – thank you for grant donation. **Noted.**

23.242.6 Fareham Borough Council - Self and Custom Build Housing Supplementary Planning Document. **Noted.**

23.243 To note Parish Clerk's Update Report (previously circulated to Members)

The PCM advised that the Nationwide Account Application had been completed; Cllrs Haskins and Townsend were required to provide further identification, which they confirmed they would arrange and once the account opening was finalised the PCM would arrange for a cheque in the sum of £85,000 to be drawn and deposited into this account.

23.244 To receive reports from Parish Councillors

Silverlake (proposed Planning Application public consultation – all Members (except for Cllrs Newton and Townsend) had attended the public consultation held at Silverlake Garage prior to this meeting. Cllr Carkeet advised that he had raised several matters with the planning consultants which he believed required mitigation measures to be put in place. It was agreed that Cllr Carkeet would write to Silverlake Garage's planning consultant setting out in writing the various concerns raised tonight and inviting them to our next Full Council Meeting on 14 December 2023, in order that Members could discuss these concerns with them directly and

both parties could jointly consider possible mitigation measures. This email would be copied to HCC and Shedfield Parish Council. **ACTION: CLLR CARKEET.**

Cllr Haskins was concerned that he and other new Councillors might not know enough about HCC Planning Applications associated with minerals to give this application due consideration. He requested Council to consider taking initial professional advice on how to deal with this application. The PCM cautioned that Members should wait until a formal application was submitted prior to seeking detailed advice, as the planning consultants could revise their proposed application following the public consultation process, which could make any advice obtained now obsolete, thereby wasting funding. Members confirmed that they would wait until the Planning Application was submitted prior to seeking detailed professional advice (if applicable) but would seek initial advice on how to approach this application prior to its submission. It was agreed that Cllr Haskins would draft an email to Steve Tilbury outlining the advice that Members are initially seeking and requesting a quotation for this advice to be approved via email and formally ratified at Full Council on 14 December 2023. **ACTION: CLLR HASKINS.**

CPC Vision Statement – Cllr Carkeet updated that the second and final public consultation meeting had taken place, at which there had been nearly 50 residents in attendance. The website [Curdridge Parish Council – Our Village 2050](#) had also been a massive success. He felt confident that there would be enough support to set up a Neighbourhood Plan working party with a view to preparing a Neighbourhood Plan for Curdridge soon. He said that the working party would like to invite the Hampshire and Isle of Wight Wildlife Trust to a Full Council Meeting in the New Year, so that Council could hopefully work with them on this project. It was agreed that Cllr Carkeet would send an invite to them. Council thanked the working party for all their hard work to date.

Curdridge Reading Room (joint committee) – Cllr Townsend advised that Vanessa (the Chair of Trustees) was going to try to arrange the next joint committee meeting in the New Year also.

Lockhams Road/Chapel Lane crossroads (road traffic accident) – it was reported that there had been yet another road traffic accident at this junction; Members were keen to continue pursuing a speed reduction on Lockhams Road to avoid any fatalities at this site in future but were convinced HCC and Hampshire Constabulary will not introduce a speed reduction until a fatality occurs.

23.245 Exempt Business - to pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following business where publicity might be prejudicial to the special nature of the business.

23.246 To receive WCC's update reports on Enforcement cases (if applicable) and decide upon any action required.

23.247 Staffing Matters – staff appraisal noted (above).

THE MEETING CLOSED AT 8.50 PM.