

Curdridge Parish Council

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**MINUTES OF FULL COUNCIL MEETING OF
CURDRIDGE PARISH COUNCIL
HELD AT 7.00 PM ON THURSDAY 17 NOVEMBER 2016
IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM**

Present:

Cllr K Bundell (Chairman)
Cllr E Bodger (Vice Chairman)
Cllr C Cross
Cllr R Kemp
Cllr L Newton
Cllr C Weaver

In attendance:

Jenny Whittle (Parish Clerk)
Cllr Vivian Achwal (District Councillor)
Cllr Roger Bentote (District Councillor)
Cllr Roger Huxstep (District Councillor)

Public Session

Mrs Small raised the following matters:

Road Work Signs – Summer dressing signs have been left on verges and in hedges, these need to be collected by HCC please – **Clerk to write to HCC Highways. ACTION: CLERK.**
Chapel Lane – HCC Highways advised that Chapel Lane would be re-surfaced several years ago, but it has not been done – **Clerk to write to HCC Highways enquiring whether this will still be done and what their proposed work schedules are for the future. ACTION: CLERK.**

Curdridge Lane/Lockhams Road Junction and new bus stop – the verge is unsuitable for pedestrians to walk on and is still dangerous for them as cars can mount this easily and the new bus stop is also dangerous and keeps flooding. **Members requested the Clerk to write to HCC to request that they please place illuminated bollards at the edge of the new pavement to add protection for pedestrians and warn drivers and provide a suitable surface on the pavement for pedestrians to walk on. ACTION: CLERK.**

Station Hill Flooding – this needs to be sorted out. **The Chair advised that Council had reported this to HCC once again and had been advised that HCC are now carrying out thorough investigations with a view to resolving this issue.**

Reading Room redevelopment – Mrs Small is extremely concerned about the proposal to build on Skinners Field, as there was a covenant attached to the land at the time that it was transferred, expressly stating that “nothing should be built on the field”. She felt that Mrs Skinners’ wishes should be honoured, as the requirement to replace the Reading Room and car park would build on a sizeable portion of this land and would cost excessively. She also feels that the Reading Room Committee should have to review their constitution, so that those making decisions are held responsible and thus are more inclined to act in the best interests of the community they represent and see projects through. She feels that if, as the Reading Room Committee maintain, there is a shortage of funds to cover the maintenance required, the Reading Room Committee should be looking to tap into the £25,000 Landfill Tax levied at the time of the transfer of Skinners Field and to investigate other routes for obtaining grant funding

and raising funds, as previous committees used to do. Mrs Small passed Council some information that could be referred to when deciding on the future planning application, if it proceeded.

The Chair thanked Mrs Small for the information provided and informed her that the Reading Room Committee had confirmed that they intended to do a full consultation of all parishioners once any plans were finalised. Council would not take a view on this matter until any Planning Application is presented to Council.

16.148 Apologies for Absence

Apologies had been received from Cllr Furby and Cllr Humby.

16.149 To receive Declarations of Interest

Cllrs Newton and Weaver declared an interest in item 16.155.2.

16.150 To approve Minutes of Full Council Meeting of 20 October 2016

Resolved to approve the Minutes of 20 October 2016 as drafted for signing. ACTION: CHAIR.

16.151 To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative (if applicable)

Cllr Bentote reported that:

Boorley Green, Whiteley and Botley Bypass – they are still trying to get information on the highways proposals for these areas.

North Whiteley Development – there are further delays with the development.

Station Approach, Winchester – it has been agreed to progress again with this project.

No other problems had been reported within the parish.

Cllr Huxstep reported that:

Survey re Local Government Reorganisation “Serving Hampshire” – the results had been analysed and published as a draft paper to be presented to HCC’s Cabinet on 14 November; HCC’s Cabinet recognised that there was a lack of public support for Hampshire being divided into multiple unitary or combined authorities, nor for the services being provided at County level being split into smaller fragments. Cabinet therefore reaffirmed its determination to respect residents’ wishes by keeping Hampshire intact.

New Bikes for Community First New Forest’s Wheel for Work – 6 new mopeds have been purchased for the loan scheme for young workers.

WCC supports journeys to employment for young people and job seekers – the Council’s apprentice scheme supports young people by providing grant funding to support their apprenticeships.

Local Plan Part 2 – WCC has published proposed modifications for comments (on the proposed modifications only) by 12 December 2016.

Gypsy and Traveller Site Allocations Development Plan – WCC is now progressing with the preparing of this document. Information can be found at “www.winchester.gov.uk/planning-policy/local-plan-part-2/traveller-site-assessment-study-call-sites/”.

Household Waste Recycling Centres’ Opening Hours - reduced opening hours and Thursday closures scheduled for 1 January 2017 has now been re-organised for implementation on 1 October 2017. Charges from 1 October 2016 remain in place.

Christmas in Winchester – festivities will be commencing tomorrow; the Christmas Market finishes on 20 December and Ice Rink finishes on 2 January.

PCSO Steph Slater introduced herself and said that she was attending this meeting, as she was keen to get an idea of community priorities and issues affecting the parish.

Members advised that the main concerns for residents were traffic/speeding and fly tipping.

The Chair advised that Council had considered buying a mobile CCTV camera to monitor fly tipping hot spots, but as yet HCC had not confirmed what evidence was required to formulate a

case and who is responsible for bringing about proceedings. Steph confirmed that the Police prosecuted for fly tipping and she would speak to the officers about what evidence is required and legislation with regard to privacy/third party data.

Members asked Steph to ensure that the Rural Crime Watch email is sent to the Council and for her to please provide crime and traffic data in future reports to Council.

16.152 Planning Applications received from Winchester City Council for decision/response

16.152.1 6 Woodview Park Station Hill Curdridge Southampton Hampshire SO30 2DN – Unknown species of oak marked number 1 on sketch, removal or severe reduction for safety reasons. Could be replaced with a Rowan. Tree in question is situated approximately 11 foot from north-east corner of dwelling. Case Officer: Ivan Gurdler. Case No: 16/02722/TPO.

Members discussed this application and were concerned that the tree appeared to be a healthy specimen and not likely to be a danger.

Resolved to OBJECT. ACTION: CLERK.

16.152.2 Ridgeway The Plantation Curdridge Southampton SO32 2DT – 2 no. 3-brick wide pillars either side of existing driveway to hang new gates on. Pillars to be approximately 1.7m high and will be located within the boundary of the property. Case Officer: Lindsay McCorkell. Case No: 16/02578/HOU.

Members discussed this application.

Resolved to MAKE NO COMMENT.

16.153 Allotment Recreation Meadow – to discuss future action and if applicable budget for maintenance requirements

Members felt that this year's cutting costs were very high for the small area of meadow and the grass left on site did not look very nice. The Chair reminded Members that John Clements had advised that he could leave the banks within the Allotment Recreation to grow and trim them only once annually at no extra cost to the Council.

Resolved that the Clerk would write to John Clements to request that he please revert back to the normal grass cutting for the Allotment Recreation and arrange to leave the banks and any other areas he currently strims to grow and cut the grass once annually at the end of Summer and remove the grass cuttings one week later (rather than the 8 cuts currently contracted). ACTION: CLERK.

16.154 Cemetery Car Park to review tenancy arrangement

Members requested this item to be placed on the Agenda (last year). It was felt that although the St Peters Churchyard grass cutting costs and the annual fee for the lease of the car park were a significant cost to the Parish Council, they benefitted the community. Members also discussed the possibility of introducing a sub-lease for Hopscotch in the future, as they use at least ten parking spaces within the car park on a daily basis during the week for staff parking, which are then not available to ease the traffic congestion caused by the school run and church services.

Resolved to continue with the Lease and review again should fees increase.

16.155 Finance

16.155.1 To approve the Finance Report dated 17 November 2016, cheque signing & payments – **resolved to approve the Finance report, cheque signing and payments. ACTION: CLERK.**

16.155.2 To approve Speedwatch and Litter Picking organisers' travel and telephone call expenses incurred being reclaimed for 2016-2017 and onwards

The Clerk advised Members that the Councillors who organised Speedwatch (and Litter Picking) had not been reclaiming out of pocket expenses for travel and phone, but now wished to do so, in order that they could use these funds towards taking all of the volunteers (who

work hard and tirelessly on behalf of the community) for a Christmas drink. The Clerk advised Members that the Speedwatch travel and phone expenses (from the time of set up in 2015) amounted to £173.50 and there is currently £152.21 remaining in the "Volunteers" budget.

Resolved that:

- i) Council would pay out of pocket travel/phone costs to the Speedwatch organisers from now on, as this was effective in reducing crime and a relevant amount would be budgeted for;**
- ii) Council would off-set the remaining budget for "Volunteers" in the sum of £152.21 against the current expenses claims in the sum of £173.50;**
- iii) No further expenses would be claimed for "Volunteers" in the current financial year, unless there were emergency requirements. ACTION: CLERK.**

16.155.3 To receive and discuss additions/revisions to the draft budget for 2017-2018 (for onward approval at December Full Council Meeting)

The Clerk advised Members that she had generally allowed for a 2.5% inflation increase in the draft budget figures. However, the following additions/exclusions had been made:

200010 Admin Salaries – this budget had been increased to accommodate the increase in the Clerk's working hours and to allow for overtime (if required) and contingencies such as sick leave (which hopefully would not be required);

200160 Stationery/200170 Printer Consumables – this budget had been increased to allow for the additional copying associated with meetings and additional information circulated to the notice for public information.

200255 Volunteers – this budget had been increased as discussed in item 16.155.2 above.

300210/300255/300320/300410 Misc Parish Facilities – these budgets had been increased to accommodate the additional grass cuts agreed last year.

300425 Pond – this budget had been increased significantly due to the water supply costs associated with maintaining the pond.

Members discussed the draft budget.

Resolved that:

- i) the revisions to codes 200010, 200160, 300210/200255/300320/300410 and 300425 were approved;**
- ii) additional revisions would be made as follows:**
 - 200140 Legal and Professional - would be reduced to £100 and £2,500 underspend in 2016-2017 would be retained as an ear-marked reserve for any future Legal and Professional contingencies. ACTION: CLERK;**
 - 200180 Admin Maintenance - would be increased to £625 to allow for some highways related costs such as signage etc; the Clerk would also write to her predecessor (whose husband had developed the accounting system) for advice on how to add a new "Highways" code to the budget in 2018-2019. ACTION: CLERK;**
 - 200265 Volunteers - to only be increased to £450, as it was not anticipated any significant spending would be required for Speedwatch equipment next year. ACTION: CLERK;**
 - 300310 Allotment & Recreation Signs and Bins – would be reduced to £425 with the reduction going towards Admin Maintenance (for highways signage). ACTION: CLERK;**
- iii) The Clerk would write to CPC's maintenance contractor to advise that any grass cuts etc carried out in addition to the contracted schedule of works would not be paid for, unless expressly requested/authorised by Council and invoices should include a breakdown of dates work carried out and the cut number etc. Clerk to also request a breakdown for hedge cutting, as it was felt that 6 hours might be a little high for this contract;**
- iv) Parish Quay Improvements – Cllr Kemp would arrange for three quotations to be obtained by the parties involved and would also investigate whether grant funding was available. Once he had done this and arranged funding**

agreements with other parties, he would then approach Council with a funding request (which he believes will be no more than £3,500), so that Council can consider using reserve funds for such contribution, if approved. ACTION: CLLR KEMP;

- v) *Pond – replacement bench, safety barrier posts and dragons’ teeth around the pond would be paid for from reserve funds to reduce budget costs for 2017-2018. ACTION: CLERK;*
- vi) *Members to notify the Clerk of any other additions/revisions prior to the formal budget approval at the December Full Council Meeting. ACTION: ALL.*

16.155.4 To approve and adopt updated Finance Regulations 2016

Resolved to approve the Finance Regulations 2016, as drafted, for adoption. ACTION: CLERK.

16.156 Correspondence

16.156.1 Highways Development Planning Dept at HCC - email regarding North Whiteley highways matters. **The Chair had been corresponding with HCC regarding North Whiteley highways matters. Their response was circulated to Members with the Agenda. It was agreed that Cllr Bundell would arrange a meeting between himself, Ben Clifton from HCC and Cllr Rob Humby to pursue these highways matters further. ACTION: CLLR BUNDELL.**

16.156.2 Email from Economy, Transport and Environment Department at Hampshire County Council – Notification of NHT Public Representative Survey 2016 (deadline 15 December 2016). **Clerk to re-circulate; Members to respond independently, should they wish. ACTION: CLERK.**

16.156.3 Email from Street Lighting Section, Hampshire County Council – Notification of Changes to Street Lighting Energy Charges - October 2016. **Noted.**

16.156.4 Email from Countryside Services, Hampshire County Council – Community Challenge Fund: Flood Alleviation notifying of scheme closing date of 23 December 2016. **Noted.**

16.156.5 WDALC email inviting nomination for 2017 Queen’s Garden Party. **Members agreed that Elaine Flower should be nominated to attend (if she was happy to do so) in return for all her services to the community over the years. ACTION: CLERK.**

16.157 To note Parish Clerk’s Update Report (previously circulated to Members) – Noted.

16.158 To receive reports from Parish Councillors

Footpath 3 Sign – Cllrs Bundell and Newton to liaise with regard to the installation of the new sign. **ACTION: CLLR BUNDELL/CLLR NEWTON.**

Lunch Club Christmas Meal – Members had discussed this and felt they would like to nominate the Clerk to represent Council this year. The Clerk gladly accepted.

Grit Bins – Cllr Bodger had checked the grit bin in Vicarage Lane and it was full; Cllr Bundell had also checked Outlands Lane Bridge and this was full.

HALC Devolution Workshop – the Chair advised that there had been mixed feelings about devolution, but generally most parishes were happy to collaborate and take on some smaller tasks, such as hedges, verges, footpaths, subject to funding being provided.

HCC Transport – HCC had advised that in some instances they were happy to provide community buses if bus services were withdrawn.

Dog Fouling – Cllr Newton had circulated a poster. It was agreed that the Clerk would put an abbreviated version of this information in the next newsletter. **ACTION: CLERK.**

Village Gates – the Clerk gave a brief update regarding Licence requirement/fee; this item will be on the Planning Agenda on 1 December. **ACTION: CLERK.**

Pond Sight Lines – Cllr Bundell had spoken to the Wildlife Trust, who had no views on the trees, but advised Council to ensure the verge is maintained to prevent water run-off from the road.

Footpath 7 – Cllr Bundell had met with HCC Rights of Way, who had confirmed they would rectify this matter.

WDALC AGM 7 December – Members were unable to attend.

16.159 To move Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act

16.160 To receive an update on open Enforcement cases and decide upon any action required – enforcement cases were discussed.

16.161 To discuss possible nominee for Winchester City Council's Lord Mayor's Award Members decided upon a nominee for this award; the Clerk would write to nominee to ensure they were happy to be nominated, prior to nominating them in January. **ACTION: CLERK.**

The meeting closed at 9.46 pm.