

## Curdridge Parish Council

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**MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH  
COUNCIL HELD ON THURSDAY 19 NOVEMBER 2015  
AT 7.00 PM IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM  
CURDRIDGE**

### Public Session

Stuart Reay, the Chairman of the Allotment Association, presented the allotment annual accounts; the year start and year-end figures were approved and the accounts were signed. Stuart enquired what signage was needed on the notice board to acknowledge the grant funding. Cllr Humby advised the Clerk to email Ken Brown at WCC, who manages Leader Funding.

**ACTION: CLERK.**

### 15.87 Apologies for Absence

Apologies had been received from Cllrs Furby and Weaver.

### 15.88 To receive Declarations of Interest

There were no declarations of interest.

### 15.89 To approve Minutes of Full Council Meeting of 15 October 2015

*Resolved to approve the Minutes as drafted for signing.*

### 15.90 To receive reports from the County Councillor and District Councillor

Cllr Humby had attended the Highways Workshop Meeting, where it was announced the annual budget had been cut from £160,000 to £72,000 this year and that next year there would be no budget/meetings and all highways requests would have to be presented directly to Highways. Cllr Humby had managed to get CPC's Plantation junction project (for a traffic island) allocated, subject to CPC making a funding contribution of £10,000. He had also requested that a feasibility study be carried out on the Curdridge Lane/Lockhams Road (build-out) project and that this project be a priority when funding became available.

### 15.91 Planning Applications received from Winchester City Council for decision/response

15.91.1 The Lawns, Lockhams Road, Curdridge, Southampton, Hampshire, SO32 2BD – (HOUSEHOLDER) Proposed rear extension and remodelling of roof to improve first floor layout to existing dwelling and extension to existing garage. Case Officer: Anna Hebard. Case No. 15/02246/FUL.

Cllrs Cross and Kemp had visited this problem and felt that the application was acceptable.

*Resolved to SUPPORT this application. ACTION: CLERK.*

15.91.2 St Michael's, Capers End Lane, Curdridge, Hampshire, SO32 2DT – (HOUSEHOLDER) New orangery conservatory to rear of property. Case Officer: Katie Nethersole. Case No. 15/02377/FUL.

Members were concerned about this application, given the history of the site.

*Resolved to advise WCC that CPC could not support this application, in view of breaches regarding the previous planning application. ACTION: CLERK.*

15.91.3 Furzecote Farm, Curdridge Lane, Curdridge, Hampshire – Retention of use of the site within Class B2, for use as a timber yard, retention of enclosed building, construction of

enclosure surrounding existing bandsaw and construction of extension to an existing building.  
Case Officer: David Rothery. Case No. 15/02041/FUL.

The neighbour from Warwick House objected to this planning application on the grounds of noise pollution, dust/smoke and the unauthorised business use of the premises since the death of Mrs Woodley and transfer of the property. David Ingram from WCC had visited to inspect.

The Chair advised that David Ingram had made a recommendation not to permit this application. Cllr Newton advised that since the death of Mrs Woodley the site has been managed by solicitors and the applicant (who is a tenant) is not being monitored and has been evicted from living in a caravan on site.

***Resolved TO OBJECT on the grounds the application represents an inappropriate change of use that will cause noise nuisance, air (smoke/dust) pollution and the additional commercial traffic (deliveries) would be unacceptable. Members also requested that should the planning officer be minded to permit this application that it please be referred to the Planning Committee, due to the history of this site and the past failure of Planning Enforcement to enforce planning breaches due to their inability to gain access to the site. ACTION: CLERK.***

### **15.92 Allotment Recreation.**

15.92.1 Meadow – to receive update/comments from Grounds Maintenance Contractor following Council's former resolution to make one third of the Allotment Recreation into a wild flower meadow and decide upon way forward.

The Grounds Maintenance Contractor had raised concerns about whether a flower meadow was suited to this site and had advised that his fees would not be reduced as he would still have to maintain paths, in addition to which a contractor would also have to be employed to cut the meadow annually. The Chair of the Allotment Association advised that he felt the lower end of the Allotment Recreation could be used for a flower meadow, subject to a path remaining around the outside and one also through the middle for access. Members discussed this matter.

***Resolved that:***

- i) Cllr Newton would arrange a site meeting with Stuart Reay and John Clements to discuss/arrange the set-up of a meadow. ACTION: CLLR NEWTON;***
- ii) The Clerk would contact Hampshire Wildlife Trust to establish whether they would help CPC out with the annual cut of a flower meadow to reduce costs. ACTION: CLERK;***
- iii) Council would maintain its decision to trial this meadow for one year and would then review this item again to establish success and future cost implications. ACTION: CLERK.***

### **15.93 Cemetery and Cemetery Car Park**

15.93.1 Cemetery Fees – to research fees provided from local councils and review CPC fees.

***Resolved to retain the Cemetery Fees at the current rate for the next year and review the fees again at the time of budget setting next year. ACTION: CLERK.***

15.93.2 Cemetery layout/usage – to receive update and decide upon action required.

The Cemetery Working Party had had a site meeting and recommended setting up 2-3 rows of new graves on the lower part of the cemetery, avoiding the tree canopies if possible.

***Resolved that Cllr Newton would map out a suitable layout to achieve the most burial plots, whilst avoiding tree canopies and the most lower section, which might be too wet. ACTION: CLLR NEWTON.***

15.93.3 Cemetery Car Park to consider request from Cllr Newton for community group to use the car park on 9 January 2016.

***Resolved that Hampshire Athletics Association could use the Cemetery Car Park, subject to the Clerk ensuring that no weddings or burials are taking place on that day. ACTION: CLERK/CLLR NEWTON.***

**15.94 Village Gates – to receive grounds maintenance contractor’s estimate and updated advice from HCC (previously circulated to Members) and decide upon action required.**

The Grounds Maintenance Contractor’s estimate was £1,500 to supply, paint and install wooden village gates. HCC Highways’ email had been circulated to Members, confirming they had no objection to the installation of gates, subject to certain conditions being met.

**Resolved that:**

- i) The Clerk would write to John Clements to request that he investigates the possibility of purchasing ready-made gates or picket fencing panels to reduce costs, (if at all possible). ACTION: CLERK;*
- ii) Cllr Newton would provide the Clerk with the names and addresses of the landowners next to the suggested sites in Curdridge and Cllr Bundell would do likewise for the Curbridge site, so that the Clerk could write and ensure they had no objections (in view of the implications for roadside hedge cutting). ACTION: CLLR BUNDELL/CLLR NEWTON/CLERK;*

**15.95 Finance**

15.95.1 To ratify revised Finance Report dated 15 October 2015.

**Resolved to approve the revised report. ACTION: CLERK.**

15.95.2 To approve the Finance Report dated 19 November 2015, cheque signing and payments.

**Resolved to approve the report and cheque signing. ACTION: MEMBERS/CLERK.**

15.95.3 To receive draft budget 2016/2017, together with Clerks notes (to be discussed/approved at Full Council on 17 December 2015).

**Resolved:**

- i) to note budget for approval in December;*
- ii) that the Clerk would reduce the legal fees budget to £500 (as Members felt there would be no legal matters arising in 2016-2017). ACTION: CLERK.*
- iii) That remaining minibus budget be ear-marked from 2014/2015 onwards to build reserves towards replacement minibus when required. ACTION: CLERK.*

15.95.4 To review ear-marked funds figures and projects.

**Resolved:**

- i) to commit up to £10,000 to the Botley to Bishops Waltham Trail, subject to Cllr Newton monitoring this spend, to keep it to a minimum and ensuring that other agencies committed on a similar scale ACTION: CLLR NEWTON;*
- ii) to commit £10,000 to the highways improvements at the Plantation junction (as above), with the remaining £5,000 to be used for future in-house projects, including the new village signs and gates. Clerk to notify Karen Wright at HCC of £10,000 commitment. ACTION: CLERK;*
- iii) to approve the updated schedule of ear-marked funds;*
- iv) to add minibus to ear-marked reserves (as above) ACTION: CLERK;*
- v) to review ear-marked funds prior to any allocation to reassure Council any particular project is feasible and to review all ear-marked funds each year-end;*
- vi) that the Clerk would circulate Assets Register/Ear-Marked Funds with quarterly finance budget, so that Members were aware of unallocated reserves remaining. ACTION: CLERK.*

The Chair apologised to Councillor Newton on behalf of Council for the confusion caused by the amendments to the draft letter to EBC regarding the Botley to Bishops Waltham Trail.

15.95.5 Grant Application from Home Start Meon Valley for £600.00.

**Resolved to give a grant of £325.00. ACTION: CLERK.**

15.95.6 To receive Audit Commission Audit Return Conclusion – previously circulated to Councillors/notice boards.

Noted.

**15.96 To approve draft Schedule of Meeting Dates for 2016.**

*Resolved to approve the draft Schedule of Meeting Dates, subject to Cllr Bundell speaking to Reading Room Committee to establish whether proposed room changes could be avoided.*  
**ACTION: CLLR BUNDELL.**

**15.97 To approve Christmas shutdown/Clerk annual leave 25 December 2015 to 3 January 2016.**

*Resolved to note the Clerk's leave from 24 December; returning on 4 January 2016.*

**15.98 Motion by Councillor Kemp that Council considers the high incidence of accidents at the junction of Kitnocks Hill/Lockhams Road/Chapel Lane and considers action (if applicable).**

Council supported this motion. This item was discussed in detail; Cllr Humby was present.

*Resolved that Cllr Kemp would prepare a full written report, including photographs from the various accidents and email this to the Clerk for forwarding to Cllr Humby for onward referral to Highways and Cllr Woodward.* **ACTION: CLLR KEMP/CLERK.**

**15.99 Motion by Councillor Newton that Council reviews the leaf clearance schedule for Curdridge, with a view to requesting WCC to add Wangfield Lane to the regular annual clearance schedule.**

Council supported this motion. This item was discussed in detail; Cllr Humby was present.

*Resolved that Cllr Newton would email a formal request to add Wangfield Lane to the annual clearance schedule (and setting out arguments in favour) to Cllr Humby and copy in Cllr Frank Pearson and Rob Heathcock at WCC.* **ACTION: CLLR NEWTON.**

#### **15.100 Correspondence**

15.100.1 HIOW Devolution Newsletter (Edition 9) – previously circ. to Members. Noted.

15.100.2 WCC 2<sup>nd</sup> neighbour letter re Bowen Farm Appeal – previously circulated to Members. Noted.

15.100.3 WDALC notice of AGM at 7 pm on Wednesday, 25 November 2015 at Whiteley Town Council Offices. Cllr Bundell to attend this meeting.

15.100.4 Excerpt from Hampshire Ramblers Magazine – previously circ. to Members. Noted and to be put on website. **ACTION: CLERK.**

**15.101 To note Parish Clerk's Update Report (previously circulated to Members)**

Noted.

**15.102 To receive reports from Parish Councillors**

Cllr Kemp advised that the proposed scheme for the Parish Quay was supported by the Hamble Harbour Master, who had supplied plans of the land owned by CPC and would recommend contractors to Cllr Kemp, in order that quotations could be obtained, with a view to approaching agencies for funding. **ACTION: CLLR KEMP.**

**15.103 To move Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**15.104 Grounds Maintenance Contract – to approve the revised cutting schedule/fees for the cemetery grass cutting.**

To be considered at December Full Council meeting.

The meeting closed at 10pm.