

## Curdridge Parish Council

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**MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH  
COUNCIL HELD AT 7.00 PM ON THURSDAY 19 NOVEMBER 2020  
(PLEASE NOTE THAT THIS MEETING WILL BE HELD AS AN ONLINE  
ZOOM MEETING DUE TO THE CORONAVIRUS LOCKDOWN)**

### Present:

Cllr Eric Bodger (Chairman)

Cllr Larry Burden  
Cllr Rory Kemp  
Cllr Lynne Newton  
Cllr Sian Townsend

### In attendance:

Jenny Whittle (Parish Council Manager - PCM)  
Cllr Roger Huxstep (County Councillor)  
Cllr Roger Bentote (District Councillor)  
1 member of the public.

### Public Session

There were no matters arising.

### 20.229 Apologies for Absence

Apologies had been received from Cllr Debbie Caister, Cllr Steve Wallin and District Councillor Achwal.

### 20.230 To receive Declarations of Interest

There were no declarations of interest.

### 20.231 To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative, if applicable, usually given at the end of each month

Cllr Huxstep reported:

**COVID-19 -19 Matters** - we are 2 weeks plus in to the second lockdown and a flurry of excitement that effective vaccines are in the offing but there is a long way to go before they are certified as safe. We salute the thousands of volunteers who have presented themselves for the extensive trials to develop the fight against Covid-19. Let's hope when we emerge from this lockdown, we find that the reproduction number, R, will have fallen well below one – it all depends on how well people have been observing the rules? New online help is now available for Hampshire residents on how to set up and maintain a support bubble while helping to prevent the spread of COVID-19. The webpages created by Hampshire County Council provide important guidance on who can create support and childcare bubbles, and how to do so, (including advice for parents with shared custody of children), as well as an important reminder not to change a bubble once established. Further detailed guidance about support bubbles is available on the Government's website, including what to do if someone in the bubble tests positive for COVID-19 or is contacted by Test and Trace, and how to support

people in your bubble who are clinically extremely vulnerable. To see the up to date data for the pandemic in Hampshire please visit [www.hants.gov.uk/coronavirus](http://www.hants.gov.uk/coronavirus) Additionally you may like to go to: <https://documents.hants.gov.uk/public-health/jsna-covid19/Winchester-C19-District-Report.pdf> which documents the situation in the Winchester District.

**Business as usual for Hampshire's Household Waste Recycling Centres and Road Improvements** - Hampshire's Household Waste Recycling Centres will remain open through the second lockdown, re-introduced to help stop the spread of Coronavirus.

There is clarity from the Government in for this lockdown, the national guidance defines waste services as essential. It is also good news that the Government has said that construction is not expected to close operations down. The booking system at the HWRCs has been operating well for some time now. There are social distancing measures in place to ensure each of our sites is able to operate in a COVID safe way.

It is also confirmed that improvement works on Hampshire's highway network will continue. COVID-19-safe working standards were implemented earlier this year and all highways maintenance work on Hampshire's roads is carried out in line with the Construction Leadership Council's Site Operation Procedures, which is based on Public Health England guidance. It is therefore business as usual for our work to improve Hampshire's road network. With an anticipated drop in traffic, good use will be made of this quieter time on the roads to press ahead with improvements across the county. This includes our Operation Resilience programme to make the roads more resilient to the impact of severe weather, as well as new schemes, such as those at Stubbington, the BRT busway extension in Gosport, and new cycling and walking provision at Whitehill and Bordon."

Booking slots are available seven days in advance at each of Hampshire's 24 HWRCs, and can be made online at [www.hants.gov.uk/wasteandrecycling/recyclingcentres/book-appointment](http://www.hants.gov.uk/wasteandrecycling/recyclingcentres/book-appointment) or, for those without internet access, by phone on 02380 179 949, between Monday and Friday 9am to 5:30pm.

**Local support for families in need in Hampshire** - if Coronavirus has had an impact on you or any aspect of your life, including anyone who is self-isolating, please call the helpline for advice and support. The **Hampshire Coronavirus Support and Helpline can be contacted on 0333 370 4000**. (Calls charged at local rate.) Or you can request a call-back from the helpline by completing the call-back request form.

The helpline is open 9am to 5pm weekdays and, to support the national restrictions, will also be open on Saturdays and Sundays throughout November, 9am to 5pm.

We can signpost you to information, advice and relevant services to support you with a range of issues, including:

Where to find help in your community

Debt and money worries

Mental health support

Domestic abuse

Bereavement

Problems with drug and alcohol misuse

Volunteering

**Consistently high level of school attendance in Hampshire schools** - high attendance levels at primary and secondary schools in the Hampshire County Council area have continued into the second half of the autumn term 2020, despite the number of cases of COVID-19 rising across the county.

Cllr Bentote reported:

Our lockdown continues and meeting through Zoom or Teams is the new norm. In some ways it is a good and more efficient way to hold meetings but less so when needing to see plans or figures etc.

The regeneration of central Winchester is progressing and there are opportunities to see the exhibition online. This is an excellent use of modern technology, [www.winchester.gov.uk/cwr](http://www.winchester.gov.uk/cwr)

I recommend that you visit the site which allows you to go round the exhibition in your own time without being obstructed by others!

The new Winchester Sports and Leisure Centre is on track to open next spring.

We were hoping that Bluebell Way, the access road from the Botley Road to Whiteley shopping centre would be open before Christmas but heard at this week's Forum meeting that it will not open until January. 158 homes now completed and 48 occupied.

**20.232 To approve the Minutes of Full Council Meeting on 5 November 2020**  
**Resolved to approve the Minutes of 5 November 2020 for signing. ACTION: PCM.**

**20.233 Planning Applications received from Winchester City Council, Hampshire County Council, Eastleigh Borough Council or River Hamble Harbour Authority for decision/response**

20.233.1 The Hollies Curdridge Lane Curdridge Southampton Hampshire SO32 2BH - Application under Class AA of the General Permitted Development Order seeking consent for the provision of an additional floor to an existing single storey dwelling. Case Officer: Curtis Badley. Case No: 20/02297/PNHOU. Members discussed this application and felt that it complied with regulations.

**Resolved DO NOT OBJECT. ACTION: PCM.**

20.233.2 Ivy Cottage Wickham Road Curdridge SO32 2HG - The area to the rear of Ivy Cottage is being used as a mobile home site. Case Officer: Legal. Case No: 20/01904/LDC. Members discussed this application. The Chair had downloaded and circulated Google Earth Aerial images which demonstrated that the caravans had not been on site continually for the requisite period.

**Resolved TO OBJECT on the grounds that aerial images publicly available on Google Earth clearly demonstrate that the majority of caravans have not been on site for the requisite period of time and that the number of caravans on site has in fact increased significantly recently.**

**20.234 Planning Decisions and Appeals notified by Winchester City Council/HCC - to be noted**

20.234.1 Woodpeckers Botley Road Curdridge SO32 2DS - Re-configuration of east wing to provide an ensuite and two-storey extension to west wing to provide a larger drawing room on the ground floor and dressing room with ensuite to the master bedroom on the first floor. Case Officer: Cameron Finch. Case No: 20/01989/HOU. **PERMITTED. NOTED.**

20.234.2 Hambleside Botley Road Curbridge SO30 2HB - Two Storey Extensions and Internal alterations. Case Officer: Cameron Finch. Case No: 20/01967/HOU. **PERMITTED.**

20.234.3 Titlarks Farmhouse Vicarage Lane Curdridge SO32 2DP - Slightly enlarged front porch to replace existing. Case Officer: Cameron Finch. Case No: 20/01999/FUL. **PERMITTED. NOTED.**

20.234.3 Oakwood Curdridge Lane Curdridge SO32 2BH - Change of use of an agricultural building to a dwelling, including the installation of windows, doors and the replacement of roofs and exterior cladding and the installation of water, drainage, electricity. Case no 20/01771/PNACOU. *Prior Approval* **REQUIRED APPROVED.**

20.234.4 Cherry Tree Farm, Yard 1E Botley Road Burr ridge SO31 1BQ - Shed measuring 7.08m long x 3.15m wide x 2.46m high at the front end of the yard to use as a specialist aquatic retail space (Class A1). Case no 20/01737/FUL. **PERMITTED.**

20.234.5 Poplars Farm Curdridge Lane Curdridge SO32 2BH - Use of land for B8 (storage) use having taken place in excess of 10 years. Case No. 20/01277/LDC. Lawful Development Certificate **REFUSED.**

20.234.6 Curdridge Hill Lockhams Road Curdridge SO32 2BD - Retrospective boundary fence along the road frontage. Case No. 20/01650/HOU. **PERMITTED.**

20.234.7 Woodpeckers Botley Road Curdridge SO32 2DS - Re-configuration of east wing to provide an ensuite and two-storey extension to west wing to provide a larger drawing room on the ground floor and dressing room with ensuite to the master bedroom on the first floor. Case Officer: Cameron Finch. Case No: 20/01989/HOU. **PERMITTED.**

20.234.8 Hambleside Botley Road Curbridge SO30 2HB

Two Storey Extensions and Internal alterations. Case Officer: Cameron Finch. Case No: 20/01967/HOU. **PERMITTED.**

20.234.9 The Willows Botley Road Curbridge SO30 2HB - Prune overhanging tree branches on several trees back to the boundary of property. Case 20/01857/TPO. **PERMITTED.**

20.234.10 Jubilee Cottage Summerlands Botley Road Curdridge SO32 2DS

Single storey rear extension (6m depth, 4m maximum height, 2.4m eaves height). Ref. No: 20/02230/PNHOU Permitted Development, **APPROVAL NOT REQUIRED.**

20.234.12 Titlarks Farmhouse Vicarage Lane Curdridge SO32 2DP - Slightly enlarged front porch to replace existing. Case Officer: Cameron Finch. Case No:

20/01999/FUL. **PERMITTED.**

## 20.235 Finance

20.235.1 To approve the Finance Report dated 19 November 2020, cheque signing & payments.

**Resolved to approve the Finance Report, cheque signing & payments. ACTION: PCM.**

20.235.2 To receive draft Budget 2021-2022 to be approved at Full Council on 17 December 2020.

Members noted the draft budget.

**Resolved that the PCM should add in HLOW subscription and that she should claim for mileage expenses in future (as she had not previously done so as a gesture of goodwill). ACTION: PCM.**

20.235.3 Allotment Recreation (secure metal storage shed) – to receive update and to decide upon way forward.

Members discussed the various options and were very keen to ensure the best security possible.

**Resolved that:**

- i) Council would purchase the 8 foot by 10 foot high security “Lifelong Apex Steel Shed”, currently reduced to £2708 (to include delivery and installation), which will enable Council to store the small equipment it currently has for volunteer schemes and Council working parties.**
- ii) Council will obtain quotes from local builders to provide a suitable concrete base for the proposed shed.**
- iii) The PCM will notify WCC Planning of the proposed installation (as a gesture of goodwill, even though it does not require planning). ACTION: PCM.**

20.235.4 Cemetery – to consider new locations to reposition the two benches within the Cemetery and the path renovations, in order to obtain quotations.

Members discussed the fact that it was necessary to move the two benches located in the cemetery to make provision for further burial plots.

**Resolved that:**

- i) Cllr Newton will contact both of the families who installed the benches in the Cemetery to advise them of the need to relocate the benches within the Cemetery to ensure that they are happy with the benches being repositioned. ACTION: CLLR NEWTON.**
- ii) Council will move one bench on to the grass area on the other side of the path (to be placed in the middle in front of the yew tree hedge) and for a grass path to be mown to the bench. This will allow cremation plots to be allocated immediately next to the path on that side of the cemetery on either side of the grass path (working towards the back). ACTION: PCM;**

- iii) **Council will move one bench to a new viewing area to be created alongside the proposed new gate leading into Glebe Field. Both will be slightly inset into Glebe Field with a section of new fencing. The Cemetery Working Party will meet on site as soon as possible to decide the final positioning of these, in order that the PCM can obtain a fencing quotation. ACTION: CEMETERY WORKING PARTY/PCM.**
- iv) **Council will purchase some wildflower plug plants next season to be planted in Glebe Field (initially surrounding the bench/viewing area) and will continue to enhance this meadow each year. ACTION: PCM.**

20.235.5 Victim Support – Grant Application for £50.

**Resolved to make a grant of £50 to Victim Support. ACTION: PCM.**

### **20.236 Correspondence**

20.236.1 Winchester City Council – invite to Virtual Parish Meeting on 30<sup>th</sup> November at 7pm on parish work on the climate agenda, detailing the Greening Campaign and other support for Parishes. **Noted; Members to notify the PCM if they wish to attend. ACTION: ALL.**

20.236.2 Winchester City Council – presentation of Local Hero Award 2020 to Curdridge Parish Council in appreciation and recognition of Council’s commitment to public service to support our communities throughout the Covid-19 pandemic. **Noted; Members were very pleased to receive this.**

20.236.3 Hampshire ALC – advising Parish Online will be delivering a free training session to Hampshire ALC members for the Digital Mapping system. This was mentioned during the Parish Online workshop but is open to all. The training will be delivered in 2 parts on Friday 4 December 2020 from 10-2.30pm. **Noted; PCM to try to attend this.**

20.236.4 Winchester City Council – New Government regulations from 5th November for open spaces in relation to Covid-19. **Noted.**

20.236.5 Hampshire ALC – November Newsletter. **Noted.**

20.236.6 Winchester City Council – presentation slides from Local Council Liaison online meeting on 10 November 2020. **Noted.**

20.236.7 Hampshire ALC – presentation slides from online conference. **Noted.**

20.236.8 Charity Commission Newsletter (to be circulated to all Trustees for information). **Noted.**

20.236.9 Winchester City Council - How to Help Safely - guidance update. **Noted.**

20.236.10 Hampshire County Council – November Newsletter. **Noted.**

20.236.11 South Downs National Park – update regarding dates of future parish workshops. More details about the agenda and how to book the workshop will follow, once provided. **Noted.**

20.236.12 Hampshire ALC – update regarding Covid-19. **Noted.**

### **20.237 Cemetery Rules and Regulations – to approve draft new clause regarding burial plot rules**

Members discussed the draft clause they had requested the PCM to prepare. Members were divided as to whether there needed to be provision made to protect cremation plots for long term residents or not.

**Resolved to approve the clause as drafted, subject to the addition of residents having to have lived within the parish for seven years to purchase a cremation plot. ACTION: PCM.**

### **20.238 To note Parish Council Manager’s Update Report (previously circulated to Members)**

The PCM updated Members that she had purchased (and almost finished planting) 155 wildflower plug plants in the Cemetery to start the creation of a small wildflower area alongside the yew hedge (on either side of the proposed bench location). It is hoped that the wildflower

plugs will be successful and once established will enable some of the seeds to be collected to also enhance the wildflower meadow in Glebe Field. Members thanked the PCM.

### **20.239 To receive reports from Parish Councillors**

Cemetery Car Park – Cllr Burden advised that he is still receiving complaints about the number of Hopscotch Cars parked in the cemetery, due to the lack of sufficient parking remaining for other events once the lockdown is lifted. Members will continue to monitor this.

Village Gates (cleaning) – Cllr Newton is certain that the gate along Botley Road (towards Bishops Waltham) was not cleaned when the gates were last done. PCM to write to Leylandii and Lawns. **ACTION: PCM.**

SLR Sign (download) – Cllr Bodger apologised for not having downloaded this information yet. Members were appreciative of his personal circumstances and said this could be done when he is able to do so.

North Whiteley Development Forum Meeting – Cllr Bodger had circulated an update to Members.

WCC response to Southern Parishes' request to support landowners and make it illegal to have unauthorised traveller encampments on private land (as is the case with public land) – this initiative was defeated, and was not supported by several Councillors.

### **20.240 To move Exempt Business**

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act

20.241 To receive an update on open Enforcement cases and decide upon any action required.

Enforcement matters were discussed.

**The meeting closed at 8.27 pm.**