

## Curdridge Parish Council

2 Berkeley Gardens, Hedge End, Southampton, Hampshire, SO30 0QW

Tel: 01489 786557 or mobile 07858 491919

Email: clerk@curdridge-pc.org.uk



**MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH  
COUNCIL WILL BE HELD AT 7.00 PM ON THURSDAY 20 JULY 2023  
IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE**

### Present:

Cllr Eric Bodger (Chairman)

Cllr Larry Burden

Cllr Paul Haskins

Cllr Philip Hedger

Cllr Lynne Newton

Cllr Sian Townsend

### In attendance:

Jenny Whittle (Parish Council Manager - PCM)

Cllr Anne Small (District Councillor)

### Public Session

Marianne Small criticised the Parish Council Manager's Minutes of 1 June 2023 and said that she had mis-quoted Marianne Small's lengthy description of footpath issues at Shedfield. The Parish Council Manager informed Members she had apologised to Marianne Small in writing and had notified the relevant authorities of Marianne's revised wording. Marianne Small said she wanted the Minutes of 1 June 2023 revised and quoted the wording she would like. Cllr Newton highlighted two discrepancies in the accuracy of Marianne Small's revised wording. Consequently, it was agreed that Marianne Small and Cllr Newton would liaise to prepare accurate revised wording for the Minutes and would forward it to the Parish Council Manager for circulating to Members and insertion into the Minutes of 1 June 2023. It was agreed the PCM would also forward this information to Shedfield Parish Council with a request that they address the issues raised on behalf of footpath users. **ACTION: CLLR NEWTON/PCM.**

Marianne Small then raised the matter of the Poplars Farm section of Footpath 5 and said that the landowner had illegally fenced off the footpath and that Council should address this. As a matter of accuracy, the PCM clarified that the landowner had not illegally fenced off a public footpath, he had fenced off an unofficial route across his private land that residents had been using; she confirmed that Council had fully endorsed and supported Cllr Newton's application to HCC Rights of Way to try to register this unofficial route as an official footpath. Cllr Newton updated that this application is being dealt with by HCC Rights of Way, but may encounter delays due to workload.

### 23.177 Apologies for Absence

Apologies had been received from Cllr Carkeet, as well as from County Councillor Lumby and District Cllrs Vivian and Sudhakar Achwal.

### 23.178 Declarations of Interest

There were no declarations of interest.

**23.179 To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative, if applicable (usually given at the end of each month)**

The written District Council update report to Councillors was duly noted.

### **23.180 To approve the Minutes of Full Council Meeting on 22 June 2023**

Cllr Townsend queried whether the correct "Appendix" was attached to the Minutes, as it did not refer to the quotation figure approved of £8.636.64. The PCM advised that Cllr Carkeet had produced this Appendix; Cllr Haskins confirmed it was correct.

***Resolved to approve the draft Minutes, subject to the revision of item 23.170 clause (ii) to read "(ii) review this item following the formalisation of the Vision Statement (quoted for in item 23.170(i) above), to decide whether Council will proceed to obtain further quotations to produce either a Village Design Statement or Neighbourhood Plan.***

***ACTION: CLLRS CARKEET/HASKINS/HEDGER***

### **23.181 Planning Applications received from Winchester City Council, Hampshire County Council, Eastleigh Borough Council or River Hamble Harbour Authority for decision/response**

**23.181.1** Barn at Poplars Farm Curdridge Lane Curdridge Hampshire - Conversion of a listed barn to a dwelling and associated alterations: establishment of a residential curtilage, the demolition of two barns, the erection of a new heritage carport and garden room/office and associated works. Case Officer: Jordan Wiseman. Case No: 23/01282/LIS.

23.181.1 and 23.181.2 were discussed together. The new owners/applicants were present and explained that the original applications made by the Gamblins and permitted included the retention of all three barns on this property. However, the third small barn (which is also protected) is extremely dilapidated and will be extremely expensive to restore. Therefore they have submitted revised plans which incorporate the demolition of this small barn and the use of the demolition materials within the main barn renovation. However, WCC's Conservation Officer had said they would like them to retain the third barn.

Members discussed this application and advised the applicant that they would have to rely on the professional opinion of WCC's Conservation Officer.

***Resolved DO NOT OBJECT, subject to WCC's Conservation Officer approving this revised Planning Application. ACTION: PCM.***

**23.181.2** Barn at Poplars Farm Curdridge Lane Curdridge Hampshire - Conversion of a listed barn to a dwelling and associated alterations: establishment of a residential curtilage, the demolition of two barns, the erection of a new heritage carport and garden room/office and associated works. Case Officer: Jordan Wiseman. Case No: 23/01281/FUL.

See item 23.181.1 above.

**23.181.3** 2 Parklands Wangfield Lane Curdridge Southampton Hampshire SO32 2DA - Demolition of existing garaging/storage outbuildings with the erection of an oak framed garage with storage above, extension of existing driveway to serve garage. Case Officer: Marge Ballinger. Case No: 23/01313/HOU.

Members discussed this application and felt the proposed plans would improve this site.

***Resolved DO NOT OBJECT. ACTION: PCM.***

**23.181.4** The Hollies Curdridge Lane Curdridge Southampton Hampshire SO32 2BH - Change of use of land to accommodate three shepherd's huts, package treatment plant and three car parking spaces. Case Officer: Liz Young. Case No: 23/00999/FUL.

The Chair asked the Applicant to explain how replacing two horses with 7.4 people within this scheme improved nutrient pollution. The applicant explained that he is having a septic tank with a sewage treatment pump and therefore liquid waste will be nitrate free when entering the soil. The applicant said that there will be more traffic to the site, but no more than his former business did.

Members discussed this application and fully supported it.

***Resolved DO NOT OBJECT AND TO SUPPORT THIS APPLICATION. ACTION: PCM.***

**23.181.5** The Hollies Curdridge Lane Curdridge Southampton Hampshire SO32 2BH - Additional Floor to Existing Dwelling. Case Officer: Rose Chapman. Case No: 23/01531/PNADD6.

The applicant explained that he had previously gained permission for this, but it had lapsed.

**Resolved DO NOT OBJECT. ACTION: PCM.**

**23.181.6** Heatherlands The Plantation Curdridge Southampton Hampshire SO32 2DT – additional floor to existing dwelling. Case Officer: Rose Chapman. Case No: 23/01530/PNADD6.

The applicant explained that planning permission had previously been gained for this, but it had lapsed due to delays with this development.

**Resolved DO NOT OBJECT. ACTION: PCM.**

**23.181.7** Yew Trees Harmsworth Farm Botley Road Curbridge Southampton Hampshire - Proposed erection of two no 3 bed semi detached dwellings with carports. Case Officer: Rose Chapman. Case No: 23/01068/FUL.

Members discussed this application; there had been one online objection in relation to sewage waste, which would be addressed by WCC. This development would not be visible from the highway.

**Resolved DO NOT OBJECT. ACTION: PCM.**

**23.181.8** Belle Vue Kitnocks Hill Curdridge Southampton Hampshire SO32 2HJ - Construction of two storey side and front extension with porch and new roof following demolition of existing porch and W/C. Case Officer: Liz Young. Case No: 23/01465/HOU.

Members discussed this application and were concerned that no plans were available online and that the application description indicates excessive development.

**Resolved TO OBJECT, in the absence of plans, as based on the application description Council believes this could be excessive development of this site. ACTION: PCM.**

### **23.182 Planning Decisions and Appeals notified by Winchester City Council/HCC - to be noted**

**23.182.1** Cricketers Pond Botley Road Curdridge Hampshire SO32 2DU - Removal of existing rear extensions and construction of new rear extension. Case Officer: Cameron Finch. Case No: 23/00035/HOU. **PERMITTED. NOTED.**

**23.182.2** Yew Trees Harmsworth Farm Botley Road Curbridge Southampton Hampshire - New Entrance Gates to Harmsworth Drive. Case Officer: Rose Chapman. Case No: 23/00968/FUL. **PERMITTED. NOTED.**

**23.182.3** Blythewood Lake Road Curdridge Southampton Hampshire SO32 2HH - Conversion of an Existing Workshop to an Annexe at Blythewood, Lake Road. Curdridge SO32 2HH. Case Officer: Cameron Finch. Case No: 23/00651/FUL. **PERMITTED. NOTED.**

**23.182.4** Brackenfield Wangfield Lane Curdridge Southampton Hampshire SO32 2DA - (Revision of 22/01487/FUL) TWO NO: REPLACEMENT DWELLINGS AND GARAGES. Case Officer: Nicola Clayton. Case No: 23/00768/FUL. **PERMITTED. NOTED.**

### **23.183 WCC Local Plan 2019-2039 CPC Guide – to discuss Steve Tilbury’s possible dates for planning guidance and training (to include members of the public) in September 2023.**

The Parish Council Manager advised that Steve Tilbury has been unable to provide some dates as yet, as he is still awaiting confirmation of other bookings.

**Resolved that the PCM will circulate Steve Tilbury’s proposed dates to Members by email once received and a suitable date will be approved by Members by email. Cllr Bodger will then advertise this training event to parishioners in the Curdridge Parish Magazine. ACTION: PCM/ALL.**

### **23.184 Hampshire ALC - consideration of amended Articles of Association for HALC.**

The Chair advised Members that there was a dispute regarding the Articles of Association as the CEO had presented draft Articles of Association which made provision for the Directors to be appointed by the Board, rather than by the District Associations (as is the current practice). He asked Members to support the revisions he had put forward in his email to Members.

**Resolved that Council supports Councillor Bodger's recommendations. ACTION: CLLR BODGER.**

### **23.185 Finance**

23.185.1 To approve Finance Report dated 20 July 2023, Quarterly Report and cheque signing & payments.

It was noted that the Business Stream invoice had been removed from the Finance Report; the PCM is going to contact them for a revised invoice based on Lynne's meter reading. Members discussed going back to the old scheme of providing a meter reading to Business Stream regularly. It was agreed the PCM will email the invoicing period details to Cllr Newton, so that she can read the meter around that time each quarter. **ACTION: PCM.**

**Resolved to approve the Finance Report dated 20 July, Quarterly Report and cheque signing and payments. ACTION: PCM.**

23.185.2 North Whiteley Boundary Review – to receive update email from Cllr Bodger and consider action required.

Council had previously resolved that it felt the £10,514 ear-marked for the North Whiteley Development should be divided equally between both parishes, as they believed both parishes had equally incurred costs associated with the North Whiteley Development during the review period. Cllr Bodger updated Members on his email proposal to Whiteley Town Council's Chairman to deal with this matter by charging a percentage of the PCM's salary and costs incurred, which physically does equate to approximately 50% of £10,514. Members and the PCM felt this was a fair resolution as the PCM had spent many hours liaising with new North Whiteley residents when they were concerned about who to contact, especially in relation to allotments and burials.

**Resolved that Cllr Bodger will continue to liaise with the Chair of Whiteley Town Council to try to negotiate a fair settlement whereby the ear-marked funds of £10,514 are equally shared between Whiteley Town Council and Curdridge Parish Council. If they fail to reach agreement of a 50/50 (or better) split, Cllr Bodger will stop talks and Council will invite Cllr Vivian Achwal to a future Full Council Meeting to negotiate the position between both councils. ACTION: CLLR BODGER.**

23.185.3 Curdridge Parish Council proposed County Councillor Grant Application – to review and discuss action.

The PCM advised that Cllr Lumby's County Councillor Grant Fund was only £8,000 to cover the whole of his area, therefore Council needs to be very prompt making a Grant Application. Council agreed the pond renovation project was Council's preferred grant project.

**Resolved that Cllr Townsend will email her report recommendations and costings to Members by email, in order that Council may consider this item at its next Full Council Meeting on 3 August 2023 to enable the PCM to make a County Councillor Grant Application ASAP. ACTION: CLLR TOWNSEND.**

23.185.4 Cemetery (Glebe Field Hay Making) – to note update email from Cllr Newton on new contractor and approve quotation provided (email previously circulated to Members).

Cllr Newton updated Members that Brian Cull had agreed to cut the hay in both Glebe Field and the Allotment Recreation for the sum of £400. It was noted that part of the Allotment Recreation had been cut in accordance with Council's previous resolution, but Cllr Newton would like to review the grass cutting/haymaking in 2024 with a view to just having some paths cut through the whole of the Allotment Recreation.

**Resolved that Cllr Newton will instruct Brian Cull to cut the Allotment Recreation and Glebe Field in the sum quoted of £400. Cllr Newton will also make a recommendation to Council regarding her proposal for grass cutting/hay making at the Allotment Recreation from 2024 onwards. ACTION: CLLR NEWTON.**

23.185.5 To consider Parish Council Manager's request to be subscribed to the Society of Local Council Clerks.

The Parish Council Manager advised Members that due to her potential conflict of interest in relation to the recent Romany church event, she had felt it necessary to seek independent advice to ensure her position had remained neutral. A former colleague who is a solicitor had provided informal legal advice, but naturally is not insured to do this. Therefore it had been recommended that the PCM requests that Council subscribes her to SLCC, to enable her to seek formal legal advice to support her role. The PCM had put a copy of SLCC's subscription information (including membership/subscription fees) in Members' meeting papers and directed them to the various recommendations on why Clerks should be subscribed and the membership/subscription fees.

**Resolved that the PCM subscribes to SLCC with immediate effect and that the annual membership fee of £12 and annual subscription fee of £187 (totalling £199 for 2023/2024) be paid by Council to support the Parish Council Manager in carrying out her role. ACTION: PCM.**

23.185.6 Parish Lengthsman Contract – to review contract tasks and fees.

The PCM had previously circulated the Lengthsman's proposed revised schedule of fees to Members. She explained that the HCC Lengthsman Grant is currently £1,000 (but may be discontinued after this). The revised fees proposed by the Lengthsman would increase the contract to £1600 per year and therefore Council needs to decide whether to reduce the Lengthsman's tasks or increase Council's budget to cover the additional costs in future. Members worked through the Contract and decided to reduce the regularity of some tasks.

The PCM then raised the matter of the overgrown willows at the Cricketers Pond that were affecting visibility when exiting Calcot Lane onto Botley Road, as several members of the public had complained about this since the willows had been reduced. The PCM had enquired whether the Lengthsman would carry out his flail cut at the end of the bird nesting season (end of July), but he advised he doesn't put the flail on his tractor until Autumn. Members had instructed the PCM by email to get the willows hand cut ASAP for safety purposes. The PCM recommended that in future years a hand cut is carried out earlier in the year, so that the hand cut and flail cut are not carried out on top of one another (as will sadly be the case this year).

**Resolved that:**

**i) PCM will email Members the Lengthsman's written quotation to hand cut the willow trees ASAP for safety purposes (as agreed by Members via email).**

**ACTION: PCM.**

**ii) The PCM will revise the Lengthsman's Contract in accordance with what has been agreed this evening and will also incorporate the Lengthsman's fee for hand cutting the willows once annually around the beginning of July. She will then circulate the revised Contract by email to Members and the Lengthsman; Council to ratify revised Lengthsman's Contract at Full Council on 3 August 2023. ACTION: PCM.**

### **23.186 Correspondence & Telecommunications**

23.186.1 St Peters Church representatives – sending copy legal Transfer Deeds for Curdridge Parish Council Cemetery and Glebe Field (as requested at site meeting).

Members noted the church email and attached deeds. Members discussed WCC's email response to Council confirming they have burial plot provision available at Magdalen Hill Cemetery in Winchester for the next 40 years. Members queried whether WCC had confirmed whether Council had a legal duty to provide burial plots within the parish. The PCM advised WCC's response had not confirmed the legal position. She advised that parish councils had legal powers to provide a cemetery, but understood this to be a moral obligation in accordance with representing their local community and delivering services to meet local needs, rather than a legal duty. The PCM recommended that Council consult parishioners on this matter to get an understanding of the demand to be buried within the parish. Members queried whether the Clerk should approach SLCC to query the legal position, i.e. could Council be sued if they did not provide burial plots in future and residents petitioned Council. Cllr Newton advised

Members that she would personally like to lobby St Peters Church to provide burial plots on vacant land within the churchyard (particularly the corner where wedding photos are currently taken), as the church had applied to the Home Office in 2002 and 2011 to close the churchyard and had been refused on both occasions due to there being burial plots remaining unused. Marianne Small advised there were papers in the Reading Room safe on this topic; Cllr Newton said the safe had been cleared by Cllr Bundell and Duncan Murray and the papers could not be found. The PCM said these papers may have been deposited with HCC Archives; she would check the files again. Cllr Haskins questioned the value of pursuing St Peter's Church and challenging their taken position. The Church is an important stakeholder in the village and the council would need to understand the risk it was taking with pursuing potential legal action towards the church, traded against any goodwill and further joint projects it would wish to partner St Peter's Church in. Cllr Haskins asked that members consider if taking the actions outlined above, would hamper potential future improvement activities to the benefit of the village residents. Members generally agreed.

***Resolved that Cllr Newton will try to negotiate amicably with St Peters Church to use the vacant land within the churchyard for future burial plot provision for parishioners wishing to be buried within the parish. The PCM will update Cllr Newton regarding HCC Archives for this item. Council will review this item once the outcome of Cllr Newton's negotiations with the St Peters Church are known. ACTION: CLLR NEWTON/PCM.***

23.186.2 Cllr Jonathan Carkeet – copy emails to Police & Crime Commissioner's Office and Hampshire County Council regarding speed reduction within the parish. **NOTED.**

23.186.3 Boarhunt Parish Council – national Speedwatch Article. **NOTED.**

23.186.4 Email from resident Sarah Darch – updating Council about her email communications with HCC regarding speeding within the parish. **NOTED.**

23.186.5 Durley Parish Council – Councillor training slides. **NOTED.**

23.186.6 National Highways Ltd - M27 junction 8 | Windhover Interchange public enquiry update. **NOTED.**

23.186.7 WCC – notification that Winchester District Co-Mentor Scheme launches. **NOTED.**

23.186.8 District Councillor Anne Small – notification of her email to WCC regarding Hillview NMA application. **NOTED.**

23.186.9 Eastleigh Borough Council – notification of starting their Local Plan Review 2016-2036. **NOTED.**

23.186.10 WCC – notification of new St John's Homeshare Service. **NOTED.**

23.186.11 Police & Crime Commissioner – June newsletter. **NOTED.**

23.186.12 Hampshire ALC – newsletter. **NOTED.**

23.186.13 WCC - Biodiversity Action Plan Update. **NOTED.**

23.186.14 Healthwatch Hampshire – notifying of Wheelchair Services Survey. **NOTED.**

23.186.15 WCC - Jasmine Cottage Hillside Kitnocks Hill Curdridge Southampton Hampshire – notification Planning Application referred to Planning Committee on 19 July 2023. Cllr Bodger will update in his report to Council.

23.186.16 Hampshire ALC – notification about Hampshire and IOW Village of the Year 2023 event. **NOTED.**

23.186.17 WCC – Parish Connect. **NOTED.**

23.186.18 HCC – Newsletter. **NOTED.**

23.186.19 Cllr Achwal - Introducing free "Key to Care" and "Ask Kerry" Monthly Training & Support Sessions for Our Valued Clients, their families and the Community. **NOTED.**

**23.187 To note Parish Clerk's Update Report (previously circulated to Members) – NOTED.**

**23.188 To receive reports from Parish Councillors**

Light and Life Church Event at Furzecote Farm – Cllr Haskins felt it would be useful for Council to discuss lessons learnt and consider what had been done well and not so well in dealing with this unauthorised event. He felt that Council had reacted quickly with an emergency meeting

and prepared good communications, using conventional mail drops and local Whatsapp Groups to keep as many residents as possible fully updated. He felt Curdridge Parish Council had done a good job, in partnership with the District Councillors, in liaising between the event organisers, HCC Highways, WCC and the Police. In terms of potential learning from the event, Cllr Haskins questioned whether Curdridge Parish Council could have done more to deal with the increased traffic in the parish, as there had been three road traffic accidents in Curdridge that week. The PCM understood the Police had confirmed that only one accident had been related to this event. Members felt that in future Council should encourage land owners to notify WCC of any events, so that highways matters may be duly considered.

Cllr Haskins then left the meeting at the end of this agenda item.

Lockhams Road/Chapel Lane (speeding) – Cllr Burden said that he had been driving along Lockhams Road and a white vehicle had exited Chapel Lane without stopping coming within inches of hitting his rear bumper. Members asked the PCM to log this with HCC Highways.

**ACTION: PCM.**

Jasmine Cottage Planning Application - Cllr Bodger updated Members that those attending the Planning Committee Meeting to object to this application had been successful in persuading WCC to object; it is now hoped the applicant will consider revising their plans as recommended by their neighbour.

Allotment Recreation (grass cutting) – Cllr Bodger confirmed that he had cleared the bridge of grass clippings with his leaf blower, as requested by Cllr Newton.

### **23.189 To move Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act

**23.190 To receive WCC's update reports on Enforcement cases (if applicable) and decide upon any action required. NOTED.**

**THE MEETING CLOSED AT 9.30 PM.**