

## Curdridge Parish Council

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**MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH  
COUNCIL HELD AT 7.00 PM ON THURSDAY 22 JUNE 2017  
IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM  
CURDRIDGE**

### Public Session

Some residents from St Peters Close raised parking issues within their close, due to the vast increase in the number of cars owned by residents. They have concerns regarding emergency services being unable to gain access at some times. Members discussed this matter and invited Cllr Bentote to comment. Cllr Bentote kindly advised the residents that he would liaise with Winchester City Council and try to arrange a site meeting with them, at which this matter could be discussed.

### To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative (if applicable)

Cllr Huxstep advised:

HCC had held it's AGM. Cllr Graham Burgess had been appointed Chair of Full Council and Cllr Perry remained Leader. Their first Full Council Meeting will be on 20 July next.

HCC's Cabinet had taken on board public suggestions that HCC, WCC and the parishes work more closely together and were initially endorsing this by supporting Hampshire Association of Local Councils (who work closely with all authorities).

Cllr Bentote advised:

Car parking on highways has become a problem in all areas of the County; HCC has been actively trying to resolve parking problems, where possible.

WCC's Consultation regarding HCC's Recycling and Waste Service is still taking place on their website, should anyone still wish to respond.

### 17.265 Apologies for Absence

Apologies had been received from Cllr Bull and Cllr Newton.

### 17.266 To receive Declarations of Interest

Cllrs Bodger, Bundell and Furby declared a non-pecuniary interest in item 17.268.1.

### 17.267 To approve Minutes of AGM of 18 May 2017

***Resolved to approve the Minutes, as drafted, for signing. ACTION: CHAIR/CLERK.***

### 17.268 Planning Applications received from Winchester City Council, Hampshire County Council or the River Hamble Harbour Authority for decision/response

17.268.1 Curdridge Reading Rooms, Reading Room Lane, Curdridge, Southampton, Hampshire, SO32 2HE – Fell 1 No Oak. Case Officer: Mr Ivan Gurdler. Case Ref: 17/01376/TPO.

Cllr Bundell introduced this item. The Reading Room Trustees had employed a tree specialist to carry out an inspection of this oak tree. This specialist had produced a report which advised

that the oak tree could be retained, but recommended a lengthy schedule of tree works, including digging a large trench around the roots to feed the tree (meaning that a large part of the car park would then become unusable). The costs to carry out these works would also be substantial and their insurers had advised that they would not be able to insure them, if these tree works were not carried out. Consequently, the Reading Room Trustees had applied to have the oak tree removed.

Members discussed this matter and generally were in favour of trying to keep the oak tree, if the costs could be kept to a minimum and the loss car parking could be avoided.

**Resolved that Council would like to see the oak tree retained (if at all possible) and would therefore request that Winchester City Council's Tree Officer liaises with the Reading Room Trustees to give a second opinion, with a view to reducing the necessary tree works to be carried out to satisfy the requirements of the Reading Room Trustees' insurer and avoiding impacting on the public amenities (and causing loss of parking). It was also noted that due to the limited finances available to the Reading Room Trustees, reducing the associated costs for any necessary tree works will also need to be a consideration. Councillor Bodger abstained. ACTION: CLERK.**

17.268.2 Lower Lockhams, Kitnocks Hill, Curdridge, SO32 2HJ – Single storey side and rear extension, garage relocation, pool house construction and relocation of driveway entrance. Case Officer: Robert Green. Case No: 17/01171/HOU.

Cllr Bodger introduced this item and advised that the main change to this revised application was the relocation of the proposed driveway and access and the minor splaying of the fence line near Lake Road. Cllr Bundell advised that residents in Lake Road had concerns regarding the safety of the new access. Cllr Bodger confirmed that HCC Highways had raised no concerns. Members discussed this matter.

**Resolved DO NOT OBJECT to the building work proposed and Members welcome the new entrance being set back; however, in accordance with Council's policies in the Village Design Statement and Winchester City Council's preference for soft boundaries, would like to see the entrance pillars and high walls/closed board fencing exchanged for fencing of a maximum height of 1.2 metres high with roadside screening planted where possible. ACTION: CLERK.**

#### **17.269 Finance**

17.269.1 To approve the Finance Report dated 22 June 2017 and cheque signing & payments. It was noted that an additional cheque for £10 had been added to the Finance Report, due to an under-paid HALC invoice, which had required the reduction of this invoice amount by £10 on April/May Finance Reports.

It was noted that the Village Gates had been delivered to John Clements in readiness for installation (ASAP when he is feeling better) and Council's two new Teardrop Flags had been received and would kindly be stored by Cllr Bundell. Members also noted the pond water expenses will need to be reviewed when next budget setting. **ACTION: CLERK.**

**Resolved to approve the revised Finance Reports, cheque signing and payments. ACTION: CLERK.**

17.269.2 To discuss and approve responses to Section 1 of the "Annual Governance Statement" of the Local Councils, Internal Drainage Boards and other Small Authorities in England Annual Return for the year ended 31 March 2017

**Resolved to approve Section 1, with items 1-8 answered "YES" and item 9 "NA". ACTION: CLERK.**

17.269.3 To discuss and approve the Local Councils, Internal Drainage Boards and other Small Authorities in England Annual Return for the year ended 31 March 2017

**Resolved to approve the Annual Return, including Section 2, as drafted. ACTION: CLERK.**

**17.270 Parish Quay (Fuller, Smith & Turner PLC Brewery/Horse & Jockey Licence) – to consider request by Fuller, Smith & Turner PLC Brewery to pay Licence 20 years in advance, subject to the conditions previously stipulated by Curdridge Parish Council for Licence**

***Resolved to approve Fuller, Smith & Turner PLC Brewery/the Horse & Jockey paying 20 years in advance for an exclusive Licence of the land owned by Curdridge Parish Council at the Horse & Jockey, subject to Fuller, Smith & Turner PLC Brewery and any future owners/tenants of the Horse & Jockey ensuring that full public access to the Parish Quay and the National Trust Woodland Walk being retained at all times throughout the term of the Licence, failing which Curdridge Parish Council retains the right to break the Licence at any time throughout the 20 year term. ACTION: CLERK.***

**17.271 St Peters Close Telephone Box – to consider possible uses for the telephone box and whether to carry out a short consultation on suggestions at Curdridge Show and to consider insurance value (insurer advises generally between £1,000-£3,000)**

Cllr Bodger advised Members that he had inspected the telephone box and concurred with the Clerk that it was in a bad state of repair. He would carry out works on the door and replace the piece of broken Perspex; although repairs/maintenance would need to be reviewed further when next budget setting. He had also placed an advertisement requesting members of the public to comment on what they would like to see the phone box used for, but had so far received no responses.

***Resolved that Council would consult with members of the public at Curdridge Show to establish what they would like to see the phone box used for. Council would then decide what to use the phone box for and how much to insure it for. ACTION: ALL.***

**17.272 Parish Councillor Vacancy to consider Co-Option Applications (if applicable) or decide upon action if no applications received**

The Clerk advised Members that there had been no response to the advertisement placed on the website and parish notice boards. Members had also circulated the advertisement to community groups and had received no interest.

***Resolved that Council would continue to advertise this vacancy, with a view to trying to co-opt a member of the community as soon as possible. ACTION: CLERK.***

**17.273 Curdridge Parish Council Cemetery – to consider Memorial Application applying to erect a kerb stone edging memorial**

The Clerk and some Members had inspected the Cemetery and taken measurements of current two kerb stone edgings. Members discussed this matters.

***Resolved that Council will allow kerb stone edging to burial graves within the Cemetery, as per current precedents set. However, all new kerb stones must comply strictly with the dimensions and restrictions set out in the Burial Rules and Regulations, which would be revised in Annex A, item 5 as follows:***

**“The maximum outside measurements above ground level,** for memorials (headstones and kerb stone edging) erected within the Curdridge Cemetery are shown below:

Adult Grave Headstone:	<b>100 cms high (including kerb stone/plinth if applicable) x 70 cms wide x 60 cms long</b>
Adult Grave Kerbstone edging:	<b>21 cms high x 70 cms wide x 200 cms long</b>
Cremation plot:	<b>60 cm high x 46 cm wide x 46 cm length</b>
<b><u>Childrens’ graves (aged below 12 years):</u></b>	
Child’s Grave Headstone:	<b>60 cm high x 60 cm wide x 50 cm length</b>
Child’s Grave Kerbstone edging:	<b>21 cms high x 60 cms wide x 200 cms long</b>

***NB: Headstones and kerb stone edging are allowed by prior permit only. It is the responsibility of the applicant(s)/representatives of the deceased to ensure that any headstones and/or kerb stones installed within Curdridge Parish Council's Cemetery comply with the above measurement restrictions and that they are well maintained at all times, to keep them safe and in a good state of repair. It is their responsibility to ensure they update Curdridge Parish Council of any changes in their contact details at all times. If at any time any headstone or kerb stone is not maintained in a good state of repair or becomes dangerous in any way, Curdridge Parish Council will notify the applicant(s)/representatives of the deceased at the contact address supplied, but should their contact details not remain current, then Council retains the right to remove headstones and/or kerb edging stones without prior notice." ACTION: CLERK.***

#### **17.274 Correspondence**

17.274.1 Hampshire ALC - notification that they have set up a Specialist VAT and finance advisory services, currently available until 31 March 2018. **Noted.**

17.274.2 Citizens Advice Winchester District – thank you for the grant funding provided by Council. **Noted.**

17.274.3 Reading Room Trustees - letter notifying of revised hire fees and enclosing Hire Agreement etc. **Noted revised fees; Clerk signed Hire Agreement etc. ACTION: CLERK.**

**17.275 To note Parish Clerk's Update Report (previously circulated to Members) – noted.**

#### **17.276 To receive reports from Parish Councillors**

As previously advised by email, Cllr Kemp confirmed that he has a new job and is now only able to attend Full Council Meetings. This was noted.

Hampshire ALC - Code of Conduct Training – Cllr Bodger had attended this training, where it had been recommended that CPC Members that are also members of the Reading Room Committee might want to consider getting dispensation from WCC. Members asked the Clerk to write to WCC to establish whether this is necessary, as their interests are all non-pecuniary. **ACTION: CLERK.**

Boorley Green Traffic Consultation – Cllr Bodger confirmed he would submit Council's response, incorporating Members' suggested revisions tomorrow.

Lunch Club – Cllr Furby advised a meeting had taken place to try to sort out staffing requirements.

Litter Picking – some large items had been found by volunteers; the Clerk will report these items to WCC/HCC for collection. **ACTION: CLERK.**

Allotment Recreation (Car Park Fence) – the Chair reported that the last fence post and one rail need replacing on the far left hand side of the fence. He requested the Clerk to instruct the John Clements to replace these when he is well enough to do so. **ACTION: CLERK.**

Curdridge Show – the Chair requested those Members who had not advised of availability to advise him when they could help cover Council's stall.

**The meeting closed at 8.56 pm.**