

## Curdridge Parish Council

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### MINUTES OF FULL COUNCIL MEETING OF CURDRIDGE PARISH COUNCIL HELD AT 7.00 PM ON THURSDAY 3 AUGUST 2023 IN THE BILLIARD ROOM AT CURDRIDGE READING ROOM CURDRIDGE

#### Present:

Cllr Eric Bodger (Chairman)

Cllr Paul Haskins (arrived during the public session as printing papers on behalf of Council)

Cllr Lynne Newton

Cllr Sian Townsend

#### In attendance:

Jenny Whittle (Parish Council Manager - PCM)

1 member of the public

#### Public Session

Marianne Small requested a revision to the Full Council Minutes dated 22 June 2023, which was approved by Council. She provided the Chair with written notes of her personal recollection of the history of the Cemetery and Glebe Field purchases to be placed on file.

**ACTION: PCM.**

#### 23.191 Apologies for Absence

Apologies had been received from Cllr Larry Burden, Cllr Jonathan Carkeet and Cllr Philip Hedger, as well as from the County and District Councillors.

#### 23.192 Declarations of Interest

There were no declarations of interest.

#### 23.193 To receive reports from the County Councillor, District Councillors and Hampshire Constabulary Representative, if applicable (usually given at the end of each month)

There were no further update reports at this time.

#### 23.194 To approve the Minutes of Full Council Meeting on 20 July 2023

The PCM advised that the draft Minutes had been updated with the revisions requested by Members.

**Resolved to approve the Minutes of 20 July 2023. ACTION: PCM.**

#### 23.195 Planning Applications received from Winchester City Council, Hampshire County Council, Eastleigh Borough Council or River Hamble Harbour Authority for decision/response

**23.195.1** Land Adjacent To Sharsted Botley Road Curbridge Hampshire - Subdivision of the plot and construction of two detached houses with garages, parking, access and landscaping. Case Officer: Jordan Wiseman. Case No: 23/01207/OUT.

Members discussed this application.

**Resolved to make NO COMMENT.**

**23.195.2** Woodside Botley Road Curbridge Southampton Hampshire SO30 2HB - Proposed 2 storey side and front extension. Proposed new roof with loft conversion. Associated internal

rework. Proposed two car garage and gated front boundary. Case Officer: Cameron Finch. Case No: 23/01515/HOU.

The Chair felt that the boundary wall is out of keeping with the street scene in Ridge Lane. **Resolved DO NOT OBJECT, but Council felt that the proposed boundary wall is out of keeping with the street scheme in Ridge Lane. ACTION: PCM.**

### **23.196 Planning Decisions and Appeals notified by Winchester City Council/HCC - to be noted**

**23.196.1** Herons Wood Lockhams Road Curdridge Southampton Hampshire SO32 2BD - Application to extend existing garage to the front of property at Herons Wood. Case Officer: Cameron Finch. Case No: 23/00945/HOU. **PERMITTED. NOTED.**

**23.196.2** Capers End The Plantation Curdridge Southampton Hampshire SO32 2DT - Proposed Detached Garage, Proposed Infill Extension, Proposed Garage Conversion, Proposed Roof Alterations (including raising ridge level) to provide roof accommodation. Case Officer: Cameron Finch. Case No: 23/01190/HOU. **PERMITTED. NOTED.**

### **23.197 Finance**

23.197.1 To approve Finance Report dated 3 August 2023 and cheque signing & payments. **Resolved to approve the Finance Report, cheque signing and payments. ACTION: PCM.**

23.197.2 Cricketers Pond Renovation - proposed County Councillor Grant Application – to review Cllr Townsend’s recommendations to Council and decide upon action.

Cllr Townsend had circulated her report and recommendations to Members by email this evening; she apologised for the delay, which had been due to her workload. Cllr Haskins had printed copies; Cllr Townsend directed Members to the section on “Pollution” and advised that she had sought advice from Dr Natalie Gilbert the Evidence Programme Manager at Thames 21 about road run off pollution in relation to the Cricketers Pond following HCC reinstating the roadside grips into the pond. Dr Gilbert is going to investigate whether there is any legislation that permits HCC to do this, as she does not believe there is. The PCM reminded Members that HCC’s Legal Department had provided the legislation to their officer (which had previously been emailed to Members); Members requested this to be forwarded to them again. **ACTION: PCM.**

Cllr Townsend then directed Members to the section of her report entitled “The Plan” and queried whether Members felt they could support her proposed recommendations contained within “The Plan”. Members discussed the various options proposed by Cllr Townsend.

**Resolved that:**

- i) The PCM will urgently email the Lengthsman (Rob Edwards) for urgent quotations for:**
  - (a) revising the proposed annual hand cutting schedule of the willows at the Cricketers Pond forthwith – to be cut hand cut once annually in June each year with all branches being removed right back to each tree trunk from ground level to 1.5 metres high to create standard trees and improve visibility when exiting Calcot Lane onto Botley Road; from 1.5 metres high to the top of each tree they will be cut well back (at the Lengthsman’s discretion) to keep them neat and tidy and improve highways visibility for taller vehicles exiting Calcot Lane;**
  - (b) to provide all materials and build a replacement wooden duck house to the same specification as the current duck house and install the new duck house in the same position as the current duck house;**
  - (c) to initially provide 3 hours labour to assist Cllrs Haskins, Newton and Townsend in carrying out the recommendations contained within “The Plan”. ACTION: PCM;**
- ii) The PCM will urgently email the Southern Probation Service to establish whether they are able to assist with installing the recommendations contained**

- within “The Plan” and if so, if they will be able to carry out this work prior to the end of September 2023 deadline (as approved by Members). ACTION: PCM;*
- iii) once the PCM hears back from Rob Edwards and Southern Probation Service she will make a Grant Application to Hampshire County Council for a County Councillor Grant for:*
- (a) Sandbags - £45;*
  - (b) Barley Bales - £60;*
  - (c) Planting Baskets - £10.95;*
  - (d) Ranunculus Aquatillis Oxygenating Plants £13.99;*
  - (e) Hornwort Plants - £10.75;*
  - (f) Willow tree Maintenance – TBA;*
  - (g) New replacement duck house – TBA;*
  - (h) Lengthsman 3 hours labour – TBA. Action. ACTION: PCM;*
- iv) Council approves a £1,000 budget being ear-marked towards the renovation of the Cricketers Pond that can be used in place of HCC’s County Councillor Grant funding (if unsuccessful) for the items listed in 23.197.2iiia-h above and any contingencies arising. ACTION: PCM;*
- v) Council will budget for Cllr Newton to keep the pond water topped up to at least 12 inches with tap water at all times (as required). ACTION: PCM.*

### **23.198 Correspondence & Telecommunications**

23.198.1 Hampshire ALC – notification of Hampshire ALC – Annual General Meeting 2023 Saturday 4<sup>th</sup> November 2023. **Noted.**

23.198.2 Eastleigh Borough Council - Local Plan Review - Supplementary Planning Documents. **Noted.**

23.198.3 The Planning Inspectorate - Application by Southern Water Services Limited (the Applicant) for an Order granting Development Consent for the Hampshire Water Transfer and Water Recycling Project (the Proposed Development). **Noted.**

### **23.199 To note Parish Clerk’s Update Report (previously circulated to Members)**

Nationwide (proposed new bank account – Application Form) – the PCM advised Members that she had forgotten the Application Form; she will bring this to the next Full Council Meeting on 21 September when hopefully all Members will be present to sign it. **ACTION: PCM.**

PCM Annual Leave – the PCM reminded Members of Summer recess and her annual leave (21 August to 4 September). She advised that it may be necessary to have a Planning Meeting on 7 September if urgent Planning Applications arise.

### **23.200 To receive reports from Parish Councillors**

WCC Local Plan process – Cllr Bodger had circulated details of WCC’s meeting and CPC’s notes requesting a settlement gap. He hoped that Cllr Carkeet would be able to attend this meeting in his absence, but asked other Members to consider their availability to attend if he could not. **ACTION: ALL.**

North Whiteley Development (ear-marked funding) – Cllr Bodger updated that he is still negotiating with Whiteley Town Council; PCM to look up fees incurred for planning advice and printing newsletter and advise Cllr Bodger. Cllr Bodger advised that Whiteley Town Council believes an inflation increase in our budget was for North Whiteley which is inaccurate. The PCM said that if he cannot convince them this is not the case she will send her budget calculations. **ACTION: PCM.**

Pinks Farm – Cllr Haskins had managed to obtain aerial update photos; Council requested these to be sent to WCC. Members requested the PCM to ask WCC if Council could write to the applicant to establish what all the top soil is for. **ACTION: PCM.**

Telephone call logging – Member confirmed that they would like the PCM to log all telephone calls (date; name; purposes; contact number). The PCM advised that she would need to gain

permission from callers before logging personal DATA and will also ask them for permission for a Councillor to call them back (if appropriate). **ACTION: PCM.**

Shedfield Vineyard Closed Footpath – Cllr Newton confirmed she was meeting with Marianne Small and a Shedfield Parish Council representative on site this Saturday, so that Shedfield Parish Council can investigate this matter.

Staffing Matters – Cllr Townsend said she appreciated that the item for Staffing Matters will be on 21 September Agenda, but said she would like to discuss the points raised by the PCM after this meeting.

### **23.201 To move Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act

### **23.202 To receive WCC's update reports on Enforcement cases (if applicable) and decide upon any action required.**

**Staffing Matters** – this item was discussed, but as it was not on the Agenda all matters arising will require ratifying at Full Council on 21 September 2023. **ACTION: PCM.**