

## Curdridge Parish Council

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### Minutes of the Parish Council's Meeting held on Thursday 20 May 2015 at 7.00 pm at Reading Rooms, Curdridge

**Those Present:** Mr K Bundell (Chairman), Mr E Bodger (Vice Chairman), Mrs J, Furby, Mr R Kemp, Mrs N Lockyer Mrs L Newton and Mrs C Weaver.

**Apologies:** None

**In attendance:** Mr D Murray (Clerk)

#### **PUBLIC SESSION**

There were five members of the public present. The issue of parking outside of the carpark was raised especially the staff at the nursery not using their parking spaces, but those in the Cemetery car park for their staff and that they didn't move when there was a major event. It was also mentioned that the internal car parking area in the nursery was used for through traffic instead of the 19 parking spaces being utilised. Also the destruction of the verges was mentioned it was suggested that the issue needed to be looked at as a whole.

The Chairman thanked the speaker and commented that it was an ongoing issue and not an item for discussion that evening but would be put on the next agenda. To clarify the situation he commented that the Parochial Parish Office was meant to inform the nursery if there was a funeral, wedding or other event going on and that they then moved the cars.

The second item was that of a neighbouring high hedge problem for a resident in Lockhams Road. The resident had made a formal request to the City Council but it had been deemed even at 18-21 metres high not to be a high hedge. The resident can't maintain it and it is causing damage to their patio. The owner had been written to by the City Council but had not answered any letters. That there was a right to appeal was noted. The Chairman suggested writing to the District Councillors and that it be taken to the next agenda. no members of the public present

#### **15/21 TO ELECT A CHAIRPERSON AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE.**

Mr Bodger nominated Mr Bundell for Chairman which was seconded by Mrs Furby. There being no other nominations, Mr Bundell was duly elected Chairman of the Parish Council for the municipal year. The Declaration of Office was signed and witnessed by the Clerk.

#### **15/22 TO ELECT A VICE CHAIRPERSON.**

Mr Bundell nominated Mr Bodger which was seconded by Mr Kemp. There being no other nominations Mr Bodger was elected as Vice Chairman.

#### **15/23 DECLARATIONS OF INTEREST.**

Mr Kemp declared an interest in item 8(d) on the Agenda as it was his property.

**15/24 TO APPOINT MEMBERS AS REPRESENTATIVES ON OUTSIDE BODIES .**

Representatives: It was agreed to remove the representative to Citizens Advice. The list for the year was agreed as:

Outside Bodies 2015/2016

Allotment Recreation	Kevin Bundell, Lynne Newton
Reading Room	Joanne Furby (non-voting)
Association of Parish Councils	Kevan Bundell, Eric Bodger
County Treasures	Christine Weaver
Footpaths	Lynne Newton
Pond Warden	Lynne Newton
Tree Wardens	Lynne Newton, Rory Kemp
Minibus	Lynne Newton
Botley and Curdridge Welfare	Joanne Furby, Christine Weaver
Parish Partnership	Kevan Bundell, Lynne Newton
Cemetery	Kevan Bundell, Joanne Furby
Transport	Lynne Newton, Anne West (deputy)
North of Whiteley Forum/ 3 Parishes Meetings	Kevan Bundell
Hamble River Estuary Partnership	Kevan Bundell
River Hamble	John Mitchell (Harbour), Rory Kemp (Hamble Valley River Forum)
Affordable Housing	Joanne Furby, Christine Weaver, Lynne Newton
Police/PACT	Joanne Furby, Lynne Newton
B.W. Botley Trail	Lynne Newton
Risk Assessment	Eric Bodger, Rory Kemp
School Liason	Eric Bodger

This was proposed by Mrs Newton and seconded by Mrs Weaver and all agreed.

**15/25 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING DATED 16 APRIL 2015.**

The acceptance of the minutes was proposed by Mrs Weaver and seconded by Mr Bodger and all agreed.

**15/26 TO APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL ON 7 MAY 2015**

The acceptance of the minutes was proposed by Mrs Lockyer and seconded by Mrs Furby and all agreed.

**15/27 TO DISCUSS AND, WHERE APPLICABLE, RESOLVE MATTERS RELATING TO PARISH COUNCIL PROPERTIES AND THE PARISH.**

**15/28 TO DISCUSS AND AGREE A PROTOCOL FOR REPORTING/NOTING ISSUES IN THE PARISH AND THE**

**SUSPENSION OF SPECIFIC STANDING ORDER 24 (I.A) FOR WARDENS AND THE ASSESSMENT OF PLANNING APPLICATIONS, TO BE RENEWED BY COUNCIL AT ITS ANNUAL MEETING.**

The motion was proposed by Mr Bundell and seconded by Mr Bodger and all agreed to the adoption of the protocol.

**15/29 TO DISCUSS AND AGREE A PROTOCOL FOR EMAILS AND CONTRIBUTIONS TO PLANNING COMMITTEE MEETINGS TO ENSURE AVOIDANCE OF POTENTIAL PREDETERMINATION ISSUES**

The motion was proposed by Mrs Newton and seconded by Mr Bodger and all agreed to the adoption of the protocol.

**15/30 TO DISCUSS AND AGREE THE UPDATE TO STANDING ORDERS FOR THE PLANNING, LICENSING AND HIGHWAYS COMMITTEE**

The proposed standing orders were agreed as amended and their adoption was proposed by Mrs Lockyer and seconded by Mr Bodger and all agreed.

**15/31 TO DISCUSS AND AGREE A RESPONSE TO THE PLANNING APPLICATION 15/00883/FUL THATCHER'S WOOD, KITNOCKS HILL, CURDRIDGE**

Mrs Lockyer reported back on her site visit and that the application enabled the house to be changed to a more traditional layout rather than an upside-down house. Mrs Lockyer recommended to support the application which was seconded by Mrs Weaver.

**15/32 CLERK'S REPORT**

**15/33 CORRESPONDENCE**

The Clerk gave a verbal report:

- a) It was noted (recycling email that there were clothes/shoes and glass recycling at the Reading Rooms and Glass recycling at the Horse and Jockey;
- b) To notify that a representative would attend but ask if two would be possible.
- c) It was noted that the memorial benches had been delivered and would be installed on Saturday.
- d) The motorbike initiative was confirmed as relating to the A32/A272.

**15/34 FINANCIAL REPORT, PAYMENTS AND CHEQUE SIGNING.**

The Clerk explained the report for Members. Acceptance of the report was proposed by Mrs Newton and seconded by Mr Bodger. Mrs Newton and Mr Kemp signed the cheques.

**15/35 TO APPROVE THE FINAL ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2015, TO NOTE THE INTERNAL**

**AUDITOR'S COMMENTS, AND TO COMPLETE THE ANNUAL RETURN AND STATEMENT OF ASSURANCE (TO BE TABLED).**

Statement of Accounts and Assurance: Members went through the statement of Accounts and agreed the figures approved by the Internal Auditor.

Members also considered the Statement of Assurances point by point and agreed that the standards had been met.

Authorisation for the Chairman and Responsible Finance Officer to sign both the Statements of Accounts and the Assurances was proposed by Mr Bodger and seconded by Mrs Weaver and all agreed.

The Chairman and the Clerk then signed the forms.

**I5/36 COUNCILLORS' REPORTS**

Mr Kemp commented on a representation he had made in a personal capacity regarding the level of s106 payments for a small residential development. Mrs Newton commented on the Council having a presence at the Curdridge Show, to be taken to the next Agenda. The maintenance of the minibus was also asked to be an Agenda item. Mr Bundell mentioned the hedges at Kitnocks Hill.

**I5/37 TO DECLARE A CASUAL VACANCY**

Mr Bundell said that with sadness he had accepted Mrs Lockyer's resignation effective 27 May 2015 and that a Casual Vacancy therefore existed. He thanked Mrs Lockyer for her time, effort and input which had added to debate and decisions. The Clerk was instructed to inform the Returning Officer and display the notice of a Casual Vacancy on the noticeboards and the website.

That being all the business concluded the meeting closed at 9.00 pm

Signed ..... Chairman